



MIRACOSTA COLLEGE FOUNDATION BOARD GOVERNANCE AND NOMINATIONS COMMITTEE MEETING

Tuesday, October 24, 2023, 2:00 - 3:00 p.m.

MiraCosta College San Elijo Campus
3333 Manchester Avenue Cardiff, CA 92007
Conference Room 1131

Members of the community not able to attend in person can access the live stream here:
<https://linktr.ee/miracostacollegefoundation>

Governance and Nominations Committee Members:

Alec Babiarz, Hema Crockett, Hap L'Heureux, Sudershan Shaunak,
Denise Stillinger, Val Warner-Saadat, Sharon Wiback

Staff Support & Additional Attendees:

Elizabeth Lurenana, Shannon Stubblefield

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL, WELCOME, INTRODUCTIONS
- III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA
- IV. CHANGES IN AGENDA ORDER
- V. APPROVE MEETING MINUTES – Action Required
 - A. Regular Meeting of July 25, 2023
- VI. PRESENTATION(S)
- VII. COMMITTEE REPORT(S)
 - A. Governance and Nominations
 - i. Board Prospects (**Action Required**)
 - a. New board members to approve at the November 14 quarterly board meeting
 - Angela Babiarz
 - Dottie Benson
 - Alma Flores
 - Amy McNamara (Wynne)
 - Diane Miller
 - ii. Slate of Officers for Next Term (July 2024 – June 2026)
 - iii. Board Development Goals (through June 2027)
 - iv. ICBOC Foundation Board Representative
 - a. <https://www.miracosta.edu/governance/icboc/membership.html>
 - v. New Board Member Flow Charts (**Action Required**)
 - a. Board Prospect Selection Process

- b. New Board Member Onboarding Process
- vi. Committee Vice Chair

VIII. ANNOUNCEMENTS, MEETING AND EVENT CALENDAR REVIEW

Next Governance and Nominations Committee Meeting (San Elijo Campus)

Tuesday, February 6, 2024 at 2:00 – 3:00 p.m.

Next Finance Committee Meeting (San Elijo Campus)

Tuesday, October 31, 2023 at 1:00 – 2:30 p.m.

Next Executive Committee Meeting (San Elijo Campus)

Tuesday, October 31, 2023 at 3:00 – 4:00 p.m.

Next Quarterly Board Meeting (Community Learning Center Campus)

Tuesday, November 14, 2023 at 3:00 – 5:00 p.m.

Next Comprehensive Campaign Committee Meeting (Zoom)

Tuesday, November 7, 2023 at 1:00 – 2:00 p.m.

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

*** ITEMS ON THE AGENDA:** Members of the audience may address the Foundation Board Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. Non-English speakers utilizing a translator will have six (6) minutes to directly address the Committee.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Foundation Board Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the Foundation. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the committee may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. The committee may also limit the total amount of time for public comment on a particular topic to fifteen (15) minutes.

DECORUM: Decorum requires members of the public to observe order at committee meetings. Speakers shall speak to the issues, and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the Foundation Board Committee. The presiding officer has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any lawfully authorized assembly or meeting.

Foundation Committee meetings are held in meeting rooms that are accessible to those with mobility disabilities. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the board assistant, 760.795.6645, 760.757.2121, extension 6645, or 619.755.5155, extension 6645. The California Relay Service is available by dialing 711 or 800-735-2929 or 800-735-2922.

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Foundation Board in advance of their meetings may be viewed at the Office of Institutional Advancement, 1 Barnard Drive, Oceanside, California, 92056 or by clicking on the Foundation website at <http://foundation.miracosta.edu/agendas>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the board assistant by e-mail at foundation@miracosta.edu.



MIRACOSTA COLLEGE FOUNDATION BOARD GOVERNANCE AND NOMINATIONS COMMITTEE

MINUTES OF REGULAR MEETING

**July 25, 2023
(DRAFT)**

I. CALL TO ORDER

The MiraCosta College Foundation Governance and Nominations Committee met in open session on Tuesday, July 25, 2023 in Room 1116 on the San Elijo Campus (3333 Manchester Ave, Cardiff, CA 92007). Chair Stillinger called the meeting to order at 2:07 p.m.

II. ROLL CALL, WELCOME, INTRODUCTIONS

Committee Members Present:

Alec Babiarz	Sudershan Shaunak	Denise Stillinger
Val Saadat (2:30 p.m.)		

Committee Members Absent:

Hema Crockett	Hap L'Heureux	Sharon Wiback
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Staff and Guests Present:

Elizabeth Lurenana	Dave McGuigan	Shannon Stubblefield
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III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

- A. Meeting minutes approvals moved to when there is a quorum after Committee Member Saadat arrives.

V. APPROVE MEETING MINUTES – Action Required

A. Regular Meeting of April 25, 2023

- i. By motion of Committee Member Saadat, seconded by Committee Member Babiarz, the minutes of the regular meeting of April 25, 2023 were approved.

Vote: 4/0/3/0

Objection: None

Aye: Babiarz, Shaunak, Stillinger, Saadat

Nay: None

Abstentions: None

Absent: Crockett, L'Heureux, Wiback

VI. PRESENTATION(S)

None

VII. COMMITTEE REPORT(S)

A. Governance and Nominations

- i. Roles and Responsibilities of Board Members

- a. Chair Stillinger gave a brief introduction to the document included in the packet, and ED/VP Stubblefield explained proposed changes based on her experience of onboarding new board members, noting it is helpful if this document makes it

very clear this is a fundraising board. The committee worked its way through the document discussing proposed changes.

- Shaunak recommended adding a link to the case for support “the benefits of MiraCosta College.” Staff will do this once the link is up.
 - Staff will adjust the “Soliciting” section to “Fundraising” and add “stewardship” to the list: “assist with donor strategy, cultivation, and/or stewardship.”
 - ED/VP Stubblefield outlined a possible process of a feasibility study with outside consultants for the next campaign, and the committee discussed the process of how to broaden the donor base (asking key stakeholders if they have other people to talk to). For the MiraCosta College Foundation, a consultant who knows the local community well might be beneficial. President McGuigan spoke of raising more money from the wealthy MiraCosta district by onboarding more energized new board members. ED/VP Stubblefield noted that traditionally having board members with higher net worth or connections leads to higher fundraising.
 - i. Staff will pull historical giving for foundation board members to communicate with President McGuigan.
 - ii. A fundraising toolkit will be provided to board members at the August board meeting.
 - Staff will make changes, and if the full board votes to approve, they will update the documentation and the website.
- ii. Board Prospects and Development
 - a. Review Board Grid
 - Chair Stillinger reviewed the current board grid and gaps.
 - b. Prioritize Top 4 Board Prospects
 - Chair Stillinger and VP/ED Stubblefield reviewed the list of board prospects, and the committee discussed approaching eight prospects.
 - VP/ED Stubblefield will approach the following candidates and choose a committee member to meet with them alongside her.
 - i. Alma Flores, Robert Aleshire, Angela Babiarz, Amy McNamara, Dottie Benson, Bill Howe, Diane Mills and Juan Castaneda
 - Shaunak asked about bringing corporations on as board members. The committee will continue the discussion.
- iii. Procedures
 - a. Board Prospect Selection Process
 - The committee reviewed and discussed the new flow chart provided in the packet, making recommendations to make the action items clear and to shorten the qualification step so the process will take one quarter, not two.
 - Staff will revise the flow chart and bring it back to the committee for the October meeting.
 - b. New Board Member Onboarding Process
 - Tabled until the next meeting.
 - iv. Slate of Officers for Next Term (July 2024 – June 2026)
 - a. Chair Stillinger reviewed the board member terms to identify candidates for the next board VP (2024-2026) and then President (2026-2028). Possibilities from existing board members would be Hema Crockett, Cindy Musser, Karen Pearson, and Kimberly Troutman.
 - b. Staff will update the board member term cycle for the new fiscal year.

VIII. ANNOUNCEMENTS, MEETING AND EVENT CALENDAR REVIEW

Next Governance and Nominations Committee Meeting (San Elijo Campus)

Tuesday, October 24, 2023 at 2:00 – 3:00 p.m.

Next Finance Committee Meeting (San Elijo Campus)

Tuesday, August 1, 2023 at 1:00 – 2:30 p.m.

Next Executive Committee Meeting (San Elijo Campus)

Tuesday, August 1, 2023 at 3:00 – 4:00 p.m.

Next Quarterly Board Meeting (Oceanside Campus)

Tuesday, August 15, 2023 at 3:00 – 5:00 p.m.

Next Comprehensive Campaign Committee Meeting (Zoom)

Tuesday, August 29, 2023 at 1:00 – 2:00 p.m.

IX. FUTURE AGENDA ITEMS

- A. New Board Member Onboarding flow chart
- B. Board Prospect Selection Process flow chart

X. ADJOURNMENT

The meeting was adjourned by Chair Stillinger at 3:31 p.m.

DRAFT

**FOUNDATION**

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

August 28, 2023

Dear Angela,

Thank you for your interest in joining the MiraCosta College Foundation Board of Directors.

Board members are first and foremost ambassadors for MiraCosta College. We share our time, treasure, and talents to forward the [vision](#) and advance the [mission](#) of the foundation.

The Board of Directors is the active governing body of the MiraCosta College Foundation. The board is responsible for governance, including putting our mission into action and providing financial oversight for the foundation. The MiraCosta College Foundation [Board Manual](#) is online.

The Foundation's mission is focused on awareness and resources for our college and students. As such, we ask that board members actively promote MiraCosta in our community and personally donate to the foundation. Philanthropic leadership by our board members is crucial to the success of the Foundation. Many board members have also endowed scholarships, secured corporate foundation grants, and included the MiraCosta College Foundation in their estate plan. At a minimum, board members make a \$1,000 donation annually to a fund of their choice, and all donors who give \$1,000 or more per fiscal year are part of the President's Circle.

Board members make meaningful contributions by joining a standing committee as well as participating in our quarterly board meetings, which meet in person to comply with the Brown Act. Board members may serve a four-year term with a limit of two consecutive terms. Board members provide crucial insight and guidance to the foundation through the lens of our respective professional experiences and backgrounds.

Thank you in advance for taking a few minutes to fill out the Foundation Board questionnaire, for our files.

Again, we appreciate your interest in the MiraCosta College Foundation and look forward to working together.

Sincerely,

David McGuigan

President, MiraCosta College Foundation Board

Denise Stillinger

Chair, Governance & Nominations Committee



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

BOARD Candidate Questionnaire

Please take about 10 minutes to complete and return this form to Foundation@miracosta.edu along with a digital headshot photo and current resume.

Name:

Home Address:

City: State: Zip:

Home Phone: Cell Phone:

Email Address: Date of Birth:

Retired Currently Working Veteran Active Duty Military

Company Name:

Position:

Type of Business:

Are you an alumnus of MiraCosta College? Yes No

If yes, year you graduated: Major:

MiraCosta College Involvement (past/present):

Education:

Other community activities:

Leadership roles:

Other information:

Foundation Office Only: Date Received: _____ Nominator: _____



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Why do you want to join the MiraCosta College Foundation Board?

I'm looking for ways to get involved in my new community and be of service to others in an impactful way. I appreciate the way learning and holding various certifications/degrees can improve the well-being and prospects of all of us, especially those less privileged. I am moved by the mission and how the foundation can help to transform lives. I would like to learn about how the educational system and foundation work so I can build new skills and apply myself in a new way. I am inspired by personal growth and want to positively impact other people. I hope to surround myself with like-minded people and work hard together.

What are some of the qualities and strengths you can bring to the Board?

I have 20 years of work experience in HR, and the role requires a number of skills that could benefit a Board: integrity, strategic thinking, influencing skills, relationship building ability, and effective communication skills. I am action-oriented, responsive, and follow through on my commitments. I care deeply about the experience of others and naturally think through the risks and benefits of my decisions. I am inclusive and want to hear the thoughts of others to build a broader perspective before taking action.

How can we best utilize your skills to advance the [Foundation's mission and vision](#)?

I often mediate difficult conversations in my line of work, so I would be comfortable bringing a group together to reach a consensus or participating in a negotiation. I am detail oriented and will hold a high bar for quality in our work. I'm adaptable and a team player, so you can put my energy and dedication to use on any of the committee topics.

What are your interests and passion regarding MiraCosta College?

I am interested in supporting MiraCosta College because everyone deserves the opportunity to learn, grow, and better their lives. Learning in class settings expands our thinking, makes us more well-rounded and capable, and can bring out the best in us through exposure to new or different ideas. This should be accessible to all, and given varying socio-economic circumstances or personal history that's not always the case. This is my way to support a system that creates greater opportunity and personal development for so many people.

Angela Babiarz

Board Applicant Name

9/26/2023

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Area(s) of Expertise (Check all that Apply):

- Attorney
- Business
- Education
- Government
- Health/Medical
- Technology
- Executive Management
- Entrepreneur
- Finance/Investments
- Accounting (CPA)
- Legal System
- Estate Law
- Real Estate
- Marketing/PR
- Fund Raising
- Gift Planning
- Other Board of Directors Positions
- Community Reinvest Act
- Other:

Diversity (Please self-identify):

Gender: Pronouns:

Ethnicity:

Religion:

LGBTQIA+: Yes No

Status:

Highest Level of Education:

[MiraCosta College District of Residence](#) (if applicable):

Work Status:

Industry/Sector:

Institutional Relationship:

Committee Interest:

What MCC Foundation Board Committees are you interested in joining? (Please check all that apply.)

- Audit
- Comprehensive Campaigning/Fundraising
- Executive
- Finance
- Governance and Nominations
- Innovation Grants & Scholarships



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Conflict Of Interest Statement

It is the responsibility of all directors to ensure the standard of behavior at the MiraCosta College Foundation (hereafter referred to as the Foundation). All board members shall scrupulously avoid conflicts of interest between the interests of the Foundation on one hand, and personal, professional, and business interests on the other. This includes avoiding potential and actual conflicts of interest, as well as the perception of conflicts of interest.

No member of the Foundation Board of Directors shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation in Foundation. Each member shall disclose to the Foundation any personal interest which he or she, or any member of his or her family, may have in any matter pending before the organization and shall refrain from participation in any decision on such matter. Some examples include conflicts may include stock ownership, business ownership or interest, and personal financial interest in a Foundation vendor.

Personal Gain Statement

Any member of the Foundation’s Board of Directors shall refrain from obtaining any list of Foundation’s clients for personal or private solicitation purposes at any time during the term of their affiliation.

In addition to my service for the Foundation, I or a member of my immediate family are a Board member, owner, partner, employee, or own a financial interest in the following organizations:

I’m disclosing things that may be unrelated but would rather be on the safe side. Please let me know if I’m misinterpreting this statement.

My father-in-law, Alec Babiarz, is a board member of this foundation.
My brother owns a company called NCFit (gyms).
My wife and I are employed at Apple.
My mother is employed at Santa Clara University and my father is employed at City of San Jose.
My brother-in-law works at Nordson and my sister-in-law works for Bliss Events.

Angela Babiarz

Print Name

9/26/2023

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Statement of Adherence to Confidentiality

The MiraCosta College Foundation and (“Volunteer”) enter into this agreement regarding the protection and security of the information supplied to Volunteer from MiraCosta College’s database of alumni and friends (“data”).

The MiraCosta College Foundation grants Volunteer access to the data solely for the purpose of assisting the college in identifying, qualifying and cultivating potential donors to the college.

In performing the Volunteer Activity for the MiraCosta College Foundation, Volunteer agrees:

1. The data is proprietary information and the exclusive property of the MiraCosta College Foundation and MiraCosta College.
2. Volunteer will use the data solely for performance of the Volunteer Activity.
3. Volunteer will exercise all reasonable precautions to assure that the data is held in strict confidence.
4. Volunteer will not disclose the data to any third party (including other alumni volunteers) without prior written consent of the MiraCosta College Foundation unless the third party has also entered into an “Agreement for the Protection of Proprietary Information” with the MiraCosta College Foundation.
5. Volunteer will exercise all reasonable precautions to prevent loss, theft, compromise, or misuse of the data.
6. Immediately upon completion of performance of the Volunteer Activity, Volunteer will destroy the data.
7. Volunteer will not retain any copy or copies of the data once the Volunteer Activity has been performed or completed.
8. If Volunteer is required to disclose any data pursuant to legal process, Volunteer shall notify the MiraCosta College Foundation before disclosing the data in order to allow the College to seek an appropriate remedy to protect the data.

All requests for the MiraCosta College Foundation authorization, consent, or permission pursuant to this agreement should be addressed to MiraCosta College’s Vice President, Institutional Advancement at 760-795-6775 or foundation@miracosta.edu. No such authorization, consent, or permission is valid unless signed by the executive director of the MiraCosta College Foundation.

Angela Babiarz

Volunteer Name

9/26/2023

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Board Involvement Agreement

I understand as a MiraCosta College Foundation Board Member that I will fulfill the following commitments:

- **As Donors:** Members are expected to donate at least \$1,000 annually to the Foundation. Ideally, this should come from a personal donation by the member. Being able to state that all members are donors makes a powerful statement about commitment and credibility to individuals, companies, and institutions being asked to support MiraCosta College.
- **As Participants:** Members have a fiduciary responsibility to the Foundation. They will remain aware of fiscal management and other activities of the Foundation by attending the annual board retreat and at least two board meetings per year. They will also actively participate in at least two committees and attend at least two college events and one fundraising event per year. In addition, members will help review scholarships and innovative grant applications, as well as cultivate new board members.
- **As Advocates:** Members speak favorably about the college and the Foundation to friends and acquaintances that may have the ability to assist the college financially. Board members are ambassadors; they know the college story, tell it, and sell it.

Angela Babiarz

Board Candidate Name

9/26/2023

Date

Foundation Office Only				
Nomination Approval Date	Nominator	Alumnus/ae:	Yes	No



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

BOARD Candidate Questionnaire

Please take about 10 minutes to complete and return this form to Foundation@miracosta.edu along with a digital headshot photo and current resume.

Name: Dorothy Beasly

Home Address: _____

City: Encinitas, State: CA Zip: 92034

Home Phone: _____ Cell Phone: _____

Email Address: _____ Date of Birth: _____

Retired Currently Working Veteran Active Duty Military

Company Name: Antonyan Miranda

Position: Attorney + Case Manager

Type of Business: Law Practice - Divorce / Probate / Tax

Are you an alumnus of MiraCosta College? Yes No

If yes, year you graduated: N/A Major: N/A

MiraCosta College Involvement (past/present):

N/A

Education:

See resume

Other community activities:

See resume

Leadership roles:

See resume

Other information:

See Resume

Foundation Office Only: Date Received: _____ Nominator: _____



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Why do you want to join the MiraCosta College Foundation Board?

Because I strongly believe in educating the opportunities education provides and I want to contribute + make a difference in the lives of other generations.

What are some of the qualities and strengths you can bring to the Board?

Leadership
Education
Fundraising opps.

How can we best utilize your skills to advance the Foundation's mission and vision?

Direct networking contacts of professionals + their communities.
Fundraising

What are your interests and passion regarding MiraCosta College?

Support in education and funding of students in growth in education.

J. Gomez
Board Applicant Name

10/16/23
Date
10/16/23



FOUNDATION

1 Barnard Dr., Oceanside, CA 92058 760.757.2121

Area(s) of Expertise (Check all that Apply):

- Attorney
- Business
- Education
- Government
- Health/Medical
- Technology
- Executive Management
- Entrepreneur
- Finance/Investments
- Accounting (CPA)
- Legal System
- Estate Law
- Real Estate
- Marketing/PR
- Fund Raising
- Gift Planning
- Other Board of Directors Positions
- Community Reinvest Act
- Other: Legal Networking

Diversity (Please self-identify):

Gender: Female Pronouns: She/Her
 Ethnicity: Caucasian
 Religion: Catholic
 LGBTQIA+: Yes No

Status:

Highest Level of Education: Professional: Juris Doctorate
 MiraCosta College District of Residence (if applicable): North County CD
 Work Status: Employed
 Industry/Sector: LAW
 Institutional Relationship: NA

Committee Interest:

What MCC Foundation Board Committees are you interested in joining? (Please check all that apply.)

- Audit
- Comprehensive Campaign/Fundraising
- Executive
- Finance
- Governance and Nominations
- Innovation Grants & Scholarships



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Conflict Of Interest Statement

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No member of the Foundation Board of Directors shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation in Foundation. Each member shall disclose to the Foundation any personal interest which he or she, or any member of his or her family, may have in any matter pending before the organization and shall refrain from participation in any decision on such matter. Some examples include conflicts may include stock ownership, business ownership or interest, and personal financial interest in a Foundation vendor.

Personal Gain Statement

Any member of the Foundation's Board of Directors shall refrain from obtaining any list of Foundation's clients for personal or private solicitation purposes at any time during the term of their affiliation.

In addition to my service for the Foundation, I or a member of my immediate family are a Board member, owner, partner, employee, or own a financial interest in the following organizations:

N/A

Dorothy Benson
Print Name

10/16/23
Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Statement of Adherence to Confidentiality


The MiraCosta College Foundation and ("Volunteer") enter into this agreement regarding the protection and security of the information supplied to Volunteer from MiraCosta College's database of alumni and friends ("data").

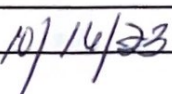
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2. Volunteer will use the data solely for performance of the Volunteer Activity.
3. Volunteer will exercise all reasonable precautions to assure that the data is held in strict confidence.
4. Volunteer will not disclose the data to any third party (including other alumni volunteers) without prior written consent of the MiraCosta College Foundation unless the third party has also entered into an "Agreement for the Protection of Proprietary Information" with the MiraCosta College Foundation.
5. Volunteer will exercise all reasonable precautions to prevent loss, theft, compromise, or misuse of the data.
6. Immediately upon completion of performance of the Volunteer Activity, Volunteer will destroy the data.
7. Volunteer will not retain any copy or copies of the data once the Volunteer Activity has been performed or completed.
8. If Volunteer is required to disclose any data pursuant to legal process, Volunteer shall notify the MiraCosta College Foundation before disclosing the data in order to allow the College to seek an appropriate remedy to protect the data.

All requests for the MiraCosta College Foundation authorization, consent, or permission pursuant to this agreement should be addressed to MiraCosta College's Vice President, Institutional Advancement at 760-795-6775 or foundation@miracosta.edu. No such authorization, consent, or permission is valid unless signed by the executive director of the MiraCosta College Foundation.


 Volunteer Name


 Date



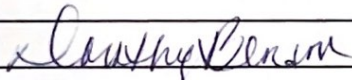
FOUNDATION

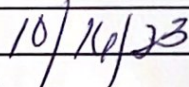
1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Board Involvement Agreement

I understand as a MiraCosta College Foundation Board Member that I will fulfill the following commitments:

- **As Donors:** Members are expected to donate at least \$1,000 annually to the Foundation. Ideally, this should come from a personal donation by the member. Being able to state that all members are donors makes a powerful statement about commitment and credibility to individuals, companies, and institutions being asked to support MiraCosta College.
- **As Participants:** Members have a fiduciary responsibility to the Foundation. They will remain aware of fiscal management and other activities of the Foundation by attending the annual board retreat and at least two board meetings per year. They will also actively participate in at least two committees and attend at least two college events and one fundraising event per year. In addition, members will help review scholarships and innovative grant applications, as well as cultivate new board members.
- **As Advocates:** Members speak favorably about the college and the Foundation to friends and acquaintances that may have the ability to assist the college financially. Board members are ambassadors; they know the college story, tell it, and sell it.


 Board Candidate Name


 Date

Foundation Office Only				
Nomination Approval Date	Nominator	Alumnus/ae:	Yes	No

DB

DOROTHY M. BENSON, ESQ.

Experience

Conviser Charitable Trust-Foundation |
Chicago, IL

**Steward to the Richard J. Conviser
Foundation**

06/2017 - Current

- Managed Donor services, aided development and advancement of the Foundation and strategic direction, oversight and approval of grants and directed programs; regular consults with Senior Management and Founder, Richard Conviser;
- Applied direction, outlined purposes and established requirements for distribution of dollars within budget for targeted program areas;
- Investigated, evaluated and researched proposals and/or projects for funding, contributions and distributions with mergers and acquisitions;
- Networked and fundraised for events for awareness and executed on furthering the purpose and fundamentals of the Foundation and philanthropy of Founder;
- Responsible for production of communication pieces - press releases, and clerical work, gift recognition and marketing.
- Communicated and supported between grantors and grantees and asset acquisitions, researched receiverships.

BarBri Bar Review | Chicago, IL

Staff Attorney

03/2008 - Current

- Substantive nationwide law lecturer at diverse law schools (from Ivy League Universities to Law Colleges and Schools) for BarBri Bar Review; prior to teaching for BarBri Bar Review, I taught for the Professional Multistate Bar Review, DBA "PMBR," the Nation's leader in Multistate Bar Exam Preparation, now known as Kaplan (2002-2008.); taught strategies for "process of elimination" test-taking techniques and bar exam success through application of the legal rules to factual scenarios, employing deductive reasoning skills, hornbook rules of law, fine-line distinctions and nuances for the bar exams nationwide, all skill sets for success;
- Authored, maintained, updated current testable coverage area for published, authoritative practice manuals and workbooks recognized by lawyers across the Country;
- Conducted mass competitive group contract sales and negotiations for both BarBri Bar Review and PMBR/Kaplan, nationwide;
- Experienced expertise with departmental expansions and course changes for cutting-edge relevance;
- Maintained outside availability to serve as educational and informational resource to students, law school professors and administrative law school staff; exemplified a dedicated work ethic for ultimate success and volunteered time and spoke at conferences and seminars, sharing information and insights gleaned from informational expertise and experience for growth of company and student success;
- Recorded professional video and audio media of classroom lessons, tests and special instructions for online/streaming video courses - intellectual property distribution for company.

Aspen Publishing | New York, NY

Staff Attorney

- Developed and maintained distributor and media relationships;

PMBR/Kaplan | San Diego, CA
Executive Staff Attorney
02/2001 - 10/2007

- Coordinated promotional events and advertising campaigns.
- Developed course materials for 14 substantive law subjects for growth expansion and maintenance of intellectual property for company - legal research, writing and creative analysis for presentation;
- Trained other lecturers for outreach with partner organizations to promote services;
- Conducted test preparation development for final product and law school implementation;
- Negotiated contracts with various institutions for comprehensive full-service bar review and test preparation needs;
- Lectured extensively nationwide to diverse entities and represented the company professionally for contract extensions and reputation maintenance;
- Traveled nationwide, sometimes 24 cities in a summertime series, and beyond; dedicated and loyal for success.

Milberg Weiss Bershad Hynes & Lerach |
San Diego, CA
Attorney
03/2002 - 12/2004

- Conducted legal research and facts investigation for case litigation;
- Represented company for client acquisition and retention;
- Essential and experienced asset for networking events for politicking in a highly political and bureaucratic-based law firm;
- Prepared and organized evidence and exhibits to be utilized in court hearings and trials;
- Authored, reviewed and negotiated legal documents for press releases, public awareness and marketing for cases with more prominent public profiles;
- Co-counsel on matters related to strategy and efficacy.

Steven Liss and Associates | La Jolla, CA
Family Law Lawyer
01/2000 - 03/2002

- Conducted legal research and facts investigation for case management and preparation;
- Prepared and organized evidence and exhibits to be utilized in court hearings and trials - civil litigation;
- Communicated and interpreted case law effectively with clients regarding individual client cases;
- Evaluated data involving assets, income, liabilities, expenditures and surpluses;
- Conferred with judges and opposing counsel to discuss and settle case disputes;
- Researched legal authority and black letter law to compare fact patterns to precedential cases and determine probable outcomes.

Education and Training

California Western School of Law | San Diego, CA
J.D. in Law
01/2001

University of Nevada, Las Vegas | Las Vegas
Bachelor of Science in Political Science/Philosophy
06/1998

Chaparral High School | Las Vegas, NV
High School Diploma

University of San Diego | San Diego, CA
Some College (No Degree) in Political Science/Philosophy

Activities, Honors, References

- Member, Alumni Association: California Western School of Law - Research Library Assistant
- Consumer Attorneys Association of Los Angeles County
- American Jurisprudence Award Research and Writing Skills I, II, and III

REFERENCES (all can be used for either professional and/or personal references, verified.).

- Richard Conviser, Esq., Founder BarBri Bar Review

Richard J. Conviser Law Center

565 W. Adams

Chicago, IL 60661

(312) 607-5373 - cell phone

- John M. Morris, Esq., Partner Higgs, Fletcher & Mack
- Products Liability Professor, CWSL since 1983

John M. Morris, Esq., Partner

401 W. A St., Ste. 2600

San Diego, CA 92101

((619) 820-1978 - cell phone

- Sean Simpson, Esq., Founder Simpson Law Group
- Special trial litigator an large verdict award winner

Sean Simpson, Esq., Founder

121 Broadway, Ste. 644

San Diego, CA 92101

(619) 540-6070 - cell phone

- Eric Ransavage, Esq., Founder Savage Law
- Ransavage Dominguez Property Attorneys at Law

Eric Ransavage, Esq., Founder

2945 Harding St., Ste. 210

Carlsbad, CA 92008

(702) 882-5251

- Hershell Price, Owner Del Mar Beach Villas and Ranch and Coast Properties

Hershell Price

1844 Camino Del Mar

Del Mar, CA 92014

(858) 361-6981 - cell

Summary

With my 22+ years of experience in education and teaching, research, references and writing, I believe I am a valuable asset. I am cooperative, conscientious, pay attention to detail and can provide exceptional expert five-star concierge-level services to the Federal families and their children, as they deserve. My work ethic and dedication to loyally serve the needs of those who desire will be met with consistency and reliability as well as enthusiasm to aid their growth and support whatever their endeavors may be in their pursuit of knowledge. I am drug free and am fully background checked, and welcome any further vetting processes required for this position.



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

September 5, 2023

Dear Alma,

Thank you for your interest in joining the MiraCosta College Foundation Board of Directors.

Board members are first and foremost ambassadors for MiraCosta College. We share our time, treasure, and talents to forward the [vision](#) and advance the [mission](#) of the foundation.

The Board of Directors is the active governing body of the MiraCosta College Foundation. The board is responsible for governance, including putting our mission into action and providing financial oversight for the foundation. The MiraCosta College Foundation [Board Manual](#) is online.

The Foundation's mission is focused on awareness and resources for our college and students. As such, we ask that board members actively promote MiraCosta in our community and personally donate to the foundation. Philanthropic leadership by our board members is crucial to the success of the Foundation. Many board members have also endowed scholarships, secured corporate foundation grants, and included the MiraCosta College Foundation in their estate plan. At a minimum, board members make a \$1,000 donation annually to a fund of their choice, and all donors who give \$1,000 or more per fiscal year are part of the President's Circle.

Board members make meaningful contributions by joining a standing committee as well as participating in our quarterly board meetings, which meet in person to comply with the Brown Act. Board members may serve a four-year term with a limit of two consecutive terms. Board members provide crucial insight and guidance to the foundation through the lens of our respective professional experiences and backgrounds.

Thank you in advance for taking a few minutes to fill out the Foundation Board questionnaire, for our files.

Again, we appreciate your interest in the MiraCosta College Foundation and look forward to working together.

Sincerely,

David McGuigan

President, MiraCosta College Foundation Board

Denise Stillinger

Chair, Governance & Nominations Committee



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

BOARD Candidate Questionnaire

Please take about 10 minutes to complete and return this form to Foundation@miracosta.edu along with a digital headshot photo and current resume.

Name:

Home Address:

City: State: Zip:

Home Phone: Cell Phone:

Email Address: Date of Birth:

Retired
 Currently Working
 Veteran
 Active Duty Military

Company Name:

Position:

Type of Business:

Are you an alumnus of MiraCosta College? Yes No

If yes, year you graduated: Major:

MiraCosta College Involvement (past/present):

Education:

Mira Costa College - AA University Studies
 University of California, San Diego - BA in Sociology
 California State University, San Marcos - MBA

Other community activities:

Leadership roles:

I am currently on the leadership team at work.

Other information:

Both my children are in High School and are currently attending Mira Costa College and will be attending Mira Costa after High School.

Foundation Office Only: Date Received: _____ Nominator: _____



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Why do you want to join the MiraCosta College Foundation Board?

I want to join the college foundation board because I have a passion for education and believe in the college's mission. I want to contribute to helping Mira Costa College and its students. As an alumni, I'd like to give back by serving on the board.

What are some of the qualities and strengths you can bring to the Board?

As an alumna of the school, I bring my experience as a student and a different perspective as a first-generation college student from a Mexican Immigrant family.

How can we best utilize your skills to advance the [Foundation's mission and vision](#)?

I can represent the board at events and speak about Mira Costa College's positive impact on my personal and professional career.

What are your interests and passion regarding MiraCosta College?

To be of service to the college by sharing my story.

Alma Flores

Board Applicant Name

9/13/23

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Area(s) of Expertise (Check all that Apply):

- Attorney
- Business
- Education
- Government
- Health/Medical
- Technology
- Executive Management
- Entrepreneur
- Finance/Investments
- Accounting (CPA)
- Legal System
- Estate Law
- Real Estate
- Marketing/PR
- Fund Raising
- Gift Planning
- Other Board of Directors Positions
- Community Reinvest Act
- Other:

Diversity (Please self-identify):

Gender: Pronouns:

Ethnicity:

Religion:

LGBTQIA+: Yes No

Status:

Highest Level of Education:

[MiraCosta College District of Residence](#) (if applicable):

Work Status:

Industry/Sector:

Institutional Relationship:

Committee Interest:

What MCC Foundation Board Committees are you interested in joining? (Please check all that apply.)

- Audit
- Comprehensive Campaigning/Fundraising
- Executive
- Finance
- Governance and Nominations
- Innovation Grants & Scholarships



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Conflict Of Interest Statement

It is the responsibility of all directors to ensure the standard of behavior at the MiraCosta College Foundation (hereafter referred to as the Foundation). All board members shall scrupulously avoid conflicts of interest between the interests of the Foundation on one hand, and personal, professional, and business interests on the other. This includes avoiding potential and actual conflicts of interest, as well as the perception of conflicts of interest.

No member of the Foundation Board of Directors shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation in Foundation. Each member shall disclose to the Foundation any personal interest which he or she, or any member of his or her family, may have in any matter pending before the organization and shall refrain from participation in any decision on such matter. Some examples include conflicts may include stock ownership, business ownership or interest, and personal financial interest in a Foundation vendor.

Personal Gain Statement

Any member of the Foundation’s Board of Directors shall refrain from obtaining any list of Foundation’s clients for personal or private solicitation purposes at any time during the term of their affiliation.

In addition to my service for the Foundation, I or a member of my immediate family are a Board member, owner, partner, employee, or own a financial interest in the following organizations:

None

Alma Flores

Print Name

9/13/23

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Statement of Adherence to Confidentiality

The MiraCosta College Foundation and (“Volunteer”) enter into this agreement regarding the protection and security of the information supplied to Volunteer from MiraCosta College’s database of alumni and friends (“data”).

The MiraCosta College Foundation grants Volunteer access to the data solely for the purpose of assisting the college in identifying, qualifying and cultivating potential donors to the college.

In performing the Volunteer Activity for the MiraCosta College Foundation, Volunteer agrees:

1. The data is proprietary information and the exclusive property of the MiraCosta College Foundation and MiraCosta College.
2. Volunteer will use the data solely for performance of the Volunteer Activity.
3. Volunteer will exercise all reasonable precautions to assure that the data is held in strict confidence.
4. Volunteer will not disclose the data to any third party (including other alumni volunteers) without prior written consent of the MiraCosta College Foundation unless the third party has also entered into an “Agreement for the Protection of Proprietary Information” with the MiraCosta College Foundation.
5. Volunteer will exercise all reasonable precautions to prevent loss, theft, compromise, or misuse of the data.
6. Immediately upon completion of performance of the Volunteer Activity, Volunteer will destroy the data.
7. Volunteer will not retain any copy or copies of the data once the Volunteer Activity has been performed or completed.
8. If Volunteer is required to disclose any data pursuant to legal process, Volunteer shall notify the MiraCosta College Foundation before disclosing the data in order to allow the College to seek an appropriate remedy to protect the data.

All requests for the MiraCosta College Foundation authorization, consent, or permission pursuant to this agreement should be addressed to MiraCosta College’s Vice President, Institutional Advancement at 760-795-6775 or foundation@miracosta.edu. No such authorization, consent, or permission is valid unless signed by the executive director of the MiraCosta College Foundation.

Alma Flores

Volunteer Name

9/13/23

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Board Involvement Agreement

I understand as a MiraCosta College Foundation Board Member that I will fulfill the following commitments:

- **As Donors:** Members are expected to donate at least \$1,000 annually to the Foundation. Ideally, this should come from a personal donation by the member. Being able to state that all members are donors makes a powerful statement about commitment and credibility to individuals, companies, and institutions being asked to support MiraCosta College.
- **As Participants:** Members have a fiduciary responsibility to the Foundation. They will remain aware of fiscal management and other activities of the Foundation by attending the annual board retreat and at least two board meetings per year. They will also actively participate in at least two committees and attend at least two college events and one fundraising event per year. In addition, members will help review scholarships and innovative grant applications, as well as cultivate new board members.
- **As Advocates:** Members speak favorably about the college and the Foundation to friends and acquaintances that may have the ability to assist the college financially. Board members are ambassadors; they know the college story, tell it, and sell it.

Alma Flores

Board Candidate Name

9/13/23

Date

Foundation Office Only

Nomination Approval Date	Nominator	Alumnus/ae:	Yes	No
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FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

September 5, 2023

Dear Amy,

Thank you for your interest in joining the MiraCosta College Foundation Board of Directors.

Board members are first and foremost ambassadors for MiraCosta College. We share our time, treasure, and talents to forward the [vision](#) and advance the [mission](#) of the foundation.

The Board of Directors is the active governing body of the MiraCosta College Foundation. The board is responsible for governance, including putting our mission into action and providing financial oversight for the foundation. The MiraCosta College Foundation [Board Manual](#) is online.

The Foundation's mission is focused on awareness and resources for our college and students. As such, we ask that board members actively promote MiraCosta in our community and personally donate to the foundation. Philanthropic leadership by our board members is crucial to the success of the Foundation. Many board members have also endowed scholarships, secured corporate foundation grants, and included the MiraCosta College Foundation in their estate plan. At a minimum, board members make a \$1,000 donation annually to a fund of their choice, and all donors who give \$1,000 or more per fiscal year are part of the President's Circle.

Board members make meaningful contributions by joining a standing committee as well as participating in our quarterly board meetings, which meet in person to comply with the Brown Act. Board members may serve a four-year term with a limit of two consecutive terms. Board members provide crucial insight and guidance to the foundation through the lens of our respective professional experiences and backgrounds.

Thank you in advance for taking a few minutes to fill out the Foundation Board questionnaire, for our files.

Again, we appreciate your interest in the MiraCosta College Foundation and look forward to working together.

Sincerely,

David McGuigan

President, MiraCosta College Foundation Board

Denise Stillinger

Chair, Governance & Nominations Committee



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

BOARD Candidate Questionnaire

Please take about 10 minutes to complete and return this form to Foundation@miracosta.edu along with a digital headshot photo and current resume.

Name:

Home Address:

City: State: Zip:

Home Phone: Cell Phone:

Email Address: Date of Birth:

Retired
 Currently Working
 Veteran
 Active Duty Military

Company Name:

Position:

Type of Business:

Are you an alumnus of MiraCosta College? Yes No

If yes, year you graduated: Major:

MiraCosta College Involvement (past/present):

Education:

Other community activities:

Leadership roles:

Other information:

Foundation Office Only: Date Received: _____ Nominator: _____



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Why do you want to join the MiraCosta College Foundation Board?

I'm passionate about helping kids and the elderly. I see this as an opportunity to help young adults through the Foundation and their efforts.

What are some of the qualities and strengths you can bring to the Board?

I raised two (2) children, now 20 & 23. Youngest is a Marine and the oldest is in Graduate School in New York. I believe they have taught me many lessons that are transferable to college age adults.

Also, I have mentored and housed two (2) students who attend MiraCosta College.

I was also a single mom and can understand and appreciate the challenges kids in todays world face.

I also have a vast network of business owners in San Diego and they are great resources for job opportunities and fundraising.

How can we best utilize your skills to advance the [Foundation's mission and vision](#)?

My expertise on boards has been board development. I am in front of business owners in San Diego on a daily basis and have helped my clients navigate their charitable contributions as well as their willingness to serve on local boards.

I am here to serve the Foundation as needed.

What are your interests and passion regarding MiraCosta College?

I would be interested helping with students directly if possible, either one on one or in a group setting. The free meals and gas card program is an incredible resource the school offers and I would love to see how that can continue to expand. I am also passionate about the services you offer veterans and would love to help expand those efforts if possible.

Amy A Wynne

Board Applicant Name

9/15/2023

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Area(s) of Expertise (Check all that Apply):

- Attorney
- Business
- Education
- Government
- Health/Medical
- Technology
- Executive Management
- Entrepreneur
- Finance/Investments
- Accounting (CPA)
- Legal System
- Estate Law
- Real Estate
- Marketing/PR
- Fund Raising
- Gift Planning
- Other Board of Directors Positions
- Community Reinvest Act
- Other:

Diversity (Please self-identify):

Gender: Pronouns:

Ethnicity:

Religion:

LGBTQIA+: Yes No

Status:

Highest Level of Education:

[MiraCosta College District of Residence](#) (if applicable):

Work Status:

Industry/Sector:

Institutional Relationship:

Committee Interest:

What MCC Foundation Board Committees are you interested in joining? (Please check all that apply.)

- Audit
- Comprehensive Campaigning/Fundraising
- Executive
- Finance
- Governance and Nominations
- Innovation Grants & Scholarships



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Conflict Of Interest Statement

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Personal Gain Statement

Any member of the Foundation’s Board of Directors shall refrain from obtaining any list of Foundation’s clients for personal or private solicitation purposes at any time during the term of their affiliation.

In addition to my service for the Foundation, I or a member of my immediate family are a Board member, owner, partner, employee, or own a financial interest in the following organizations:

Board Member/Executive Council Boys and Girls Clubs Carlsbad
Owner/Partner- Urban Property Group SoCal

Amy A. Wynne

Print Name

09/15/2023

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Statement of Adherence to Confidentiality

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2. Volunteer will use the data solely for performance of the Volunteer Activity.
3. Volunteer will exercise all reasonable precautions to assure that the data is held in strict confidence.
4. Volunteer will not disclose the data to any third party (including other alumni volunteers) without prior written consent of the MiraCosta College Foundation unless the third party has also entered into an “Agreement for the Protection of Proprietary Information” with the MiraCosta College Foundation.
5. Volunteer will exercise all reasonable precautions to prevent loss, theft, compromise, or misuse of the data.
6. Immediately upon completion of performance of the Volunteer Activity, Volunteer will destroy the data.
7. Volunteer will not retain any copy or copies of the data once the Volunteer Activity has been performed or completed.
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Amy A. Wynne

Volunteer Name

09/15/2023

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Board Involvement Agreement

I understand as a MiraCosta College Foundation Board Member that I will fulfill the following commitments:

- **As Donors:** Members are expected to donate at least \$1,000 annually to the Foundation. Ideally, this should come from a personal donation by the member. Being able to state that all members are donors makes a powerful statement about commitment and credibility to individuals, companies, and institutions being asked to support MiraCosta College.
- **As Participants:** Members have a fiduciary responsibility to the Foundation. They will remain aware of fiscal management and other activities of the Foundation by attending the annual board retreat and at least two board meetings per year. They will also actively participate in at least two committees and attend at least two college events and one fundraising event per year. In addition, members will help review scholarships and innovative grant applications, as well as cultivate new board members.
- **As Advocates:** Members speak favorably about the college and the Foundation to friends and acquaintances that may have the ability to assist the college financially. Board members are ambassadors; they know the college story, tell it, and sell it.

Amy A Wynne

Board Candidate Name

09/15/2023

Date

Foundation Office Only

Nomination Approval Date	Nominator	Alumnus/ae:	Yes	No
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FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

BOARD Candidate Questionnaire

Please take about 10 minutes to complete and return this form to Foundation@miracosta.edu along with a digital headshot photo and current resume.

Name: Diane Mills

Home Address: _____

City: Carlsbad State: CA Zip: 92011

Home Phone: _____ Cell Phone: same

Email Address: _____ Date of Birth: _____

Retired Currently Working Veteran Active Duty Military

Company Name: exp Realty of So Cal DBA Battiata Real Estate Group

Position: Real Estate Agent / Partner

Type of Business: Real Estate

Are you an alumnus of MiraCosta College? Yes No

If yes, year you graduated: _____ Major: _____

MiraCosta College Involvement (past/present):

N/A

Education:

BA in English literature - UCLA

Other community activities:

served for 6 years with National Charity League / Children's Hosp / Surfrider etc etc Food Bank etc etc

Leadership roles:

Co Chaired Miracle Makers Gala @ Children's Hospital
Advisor for NCL 2020 (GLA); Partner - Adv. Agency
Partner - Battiata Real Estate Group

Other information:

Worked in radio and TV in San Diego County for 20+ years. Director of Growth

Foundation Office Only: Date Received: _____ Nominator: _____



Why do you want to join the MiraCosta College Foundation Board?

I support all educational pursuits for people of all ages. Dave McGuigan is a respected friend and leader who has inspired my involvement.

What are some of the qualities and strengths you can bring to the Board?

I am well connected in the San Diego market with years of experience in media, marketing, and story telling. I am a team player and service driven.

How can we best utilize your skills to advance the Foundation's mission and vision?

I brand through my business and will be able to ~~bring~~ capture awareness of my involvement and support of MCC Foundation. Once I am exposed to the needs and goals of the foundation I can identify how best I can bring value

What are your interests and passion regarding MiraCosta College? ^{to advance your mission and vision.}

My niece and god daughter attend Mira Costa. I want to support her and other students that attend or wish to attend.

Board Applicant Name

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Area(s) of Expertise (Check all that Apply):

- Attorney
- Business
- Education
- Government
- Health/Medical
- Technology
- Executive Management
- Entrepreneur
- Finance/Investments
- Accounting (CPA)
- Legal System
- Estate Law
- Real Estate
- Marketing/PR
- Fund Raising
- Gift Planning
- Other Board of Directors Positions
- Community Reinvest Act
- Other:

Diversity (Please self-identify):

Gender: Pronouns:

Ethnicity:

Religion:

LGBTQIA+: Yes No

Status:

Highest Level of Education:

[MiraCosta College District of Residence](#) (if applicable):

Work Status:

Industry/Sector:

Institutional Relationship:

Committee Interest:

What MCC Foundation Board Committees are you interested in joining? (Please check all that apply.)

- Audit
- Comprehensive Campaigning/Fundraising
- Executive
- Finance
- Governance and Nominations
- Innovation Grants & Scholarships



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Conflict Of Interest Statement

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Personal Gain Statement

Any member of the Foundation’s Board of Directors shall refrain from obtaining any list of Foundation’s clients for personal or private solicitation purposes at any time during the term of their affiliation.

In addition to my service for the Foundation, I or a member of my immediate family are a Board member, owner, partner, employee, or own a financial interest in the following organizations:

N/A

Diane Mills

Print Name

9-22-23

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Statement of Adherence to Confidentiality

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6. Immediately upon completion of performance of the Volunteer Activity, Volunteer will destroy the data.
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Deane Mills

Volunteer Name

9.22.23

Date



FOUNDATION

1 Barnard Dr., Oceanside, CA 92056 760.757.2121

Board Involvement Agreement

I understand as a MiraCosta College Foundation Board Member that I will fulfill the following commitments:

- **As Donors:** Members are expected to donate at least \$1,000 annually to the Foundation. Ideally, this should come from a personal donation by the member. Being able to state that all members are donors makes a powerful statement about commitment and credibility to individuals, companies, and institutions being asked to support MiraCosta College.
- **As Participants:** Members have a fiduciary responsibility to the Foundation. They will remain aware of fiscal management and other activities of the Foundation by attending the annual board retreat and at least two board meetings per year. They will also actively participate in at least two committees and attend at least two college events and one fundraising event per year. In addition, members will help review scholarships and innovative grant applications, as well as cultivate new board members.
- **As Advocates:** Members speak favorably about the college and the Foundation to friends and acquaintances that may have the ability to assist the college financially. Board members are ambassadors; they know the college story, tell it, and sell it.

Diane Mills

Board Candidate Name

9.22.23

Date

Foundation Office Only				
Nomination Approval Date	Nominator	Alumnus/ae:	Yes	No

		FY Start Date =	Jul-23	Jul-24	Jul-25	Jul-26	Jul-27	Jul-28	Jul-29	Jul-30	Jul-31	Jul-32
Started	New FY 1st Term Start Date per new Term limits in by-laws	July 1, 23 - June 30, 24	July 1, 24 - June 30, 25	July 1, 25 - June 30, 26	July 1, 26 - June 30, 27	July 1, 27 - June 30, 28	July 1, 28 - June 30, 29	July 1, 29 - June 30, 30	July 1, 30 - June 30, 31	July 1, 31 - June 30, 32	July 1, 32 - June 30, 33	

Babiarz, Alec	2-Nov-11	2-Jul-16	2.75	Termed Out	Available	Available	Available	Available	Available	Available	Available	Available
Bandemer, Bruce	2-Jan-00	2-Jul-16	2.75	Termed Out	Available	Available	Available	Available	Available	Available	Available	Available
Crockett, Hema	21-Feb-23	2-Jul-23	1.00	1.25	1.50	1.75	2.00	2.25	2.50	2.75	Termed Out	Available
Figueroa, Jimmy	20-Jul-18	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available
Kurth, MD, Janice	2-Nov-16	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available
L'Heureux, Hap	2-Feb-11	2-Jul-16	2.75	Termed Out	Available	Available	Available	Available	Available	Available	Available	Available
McGuigan, David	2-Nov-16	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available
Musser, Cindy	15-Nov-22	2-Jul-22	1.25	1.50	1.75	2.00	2.25	2.50	2.75	Termed Out	Available	Available
Pearson, Karen	1-Feb-20	1-Jul-20	1.75	2.00	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available
Warner-Saadat, Valencia	20-Jul-18	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available
Shaunak, Sudershan	2-May-10	2-Jul-16	2.75	Termed Out	Available	Available	Available	Available	Available	Available	Available	Available
Snodgrass, Tim	2-Sep-17	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available
Stillinger, Denise	2-May-16	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available
Troutman, Kimberly	21-May-21	1-Jul-21	1.50	1.75	2.00	2.25	2.50	2.75	Termed Out	Available	Available	Available
Wiback, Sharon	2-Apr-18	2-Jul-18	2.25	2.50	2.75	Termed Out	Available	Available	Available	Available	Available	Available

Number of Board Members per FY	Board Members	15	11	11	4	4	3	2	1	0	0
Maximum Number of Replacement/New Board member	# to Max	18	22	22	29	29	30	31	32	33	33
Minimum Number of Replacement/New Board member	# to Min	-4	0	0	7	7	8	9	10	11	11

Treasurer: Cindy Musser VP: TBD #1 President: Janice Kurth Previous President: Dave McGuigan	Treasurer: Cindy Musser (?) VP: TBD #2 President: TBD #1 Previous President: Janice Kurth (not on the board because of term limits)	Treasurer: Cindy Musser or TBD #3 VP: TBD #4 President: TBD #2 Previous President: TBD #1
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Board Prospect Selection Process

Key:

No
 Decision- Making Step
 G&N Committee Action

