MIRACOSTA COLLEGE FOUNDATION BOARD
EXECUTIVE COMMITTEE

MINUTES OF THE REGULAR MEETING **May 19, 2026**

I. CALL TO ORDER

The MiraCosta College Foundation Executive Committee met in open session on Tuesday, May 19, 2026, in Conference Room 1131 on the MiraCosta College District's San Elijo Campus (3333 Manchester Avenue, Cardiff, CA 92007). The meeting was live-streamed via Zoom. President Janice Kurth called the meeting to order at 3:52 p.m.

II. ROLL CALL, WELCOME, and INTRODUCTIONS

Committee Members Present:

Alma Flores, Janice Kurth, David McGuigan, Cindy Musser, Karen Pearson, Val Saadat, Tim Snodgrass (3:52, participated as a member of the public on Zoom)

Committee Members Absent:
None

Staff Support Present:
Laural Cooper, Elizabeth Lurenana, Shannon Stubblefield

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

None

V. CONSENT AGENDA

By motion of Vice President Pearson, seconded by Committee Member Flores, the consent agenda was approved as presented.

Vote: 6/0/0/1
Aye: Flores, Kurth, McGuigan, Musser, Pearson, Saadat
Nay: None
Abstain: None
Absent: Snodgrass

VI. COMMITTEE UPDATES (Updates on activities since the last meeting)

A. Executive Committee

i. The Committee reviewed and approved the FY26/27-FY27-28 Slate of Officers

By motion of Committee Member McGuigan, seconded by Committee Member Saadat, the Executive Committee approved the FY26/27-FY27/28 Slate of Officers.

Vote: 6/0/0/1
Aye: Flores, Kurth, McGuigan, Musser, Pearson, Saadat
Nay: None
Abstain: None
Absent: Snodgrass

ii. Board Engagement
   a. President Kurth reviewed the Board Dashboards and provided an update on the progress towards the President's Goals. She encouraged Committee Members who have not met the required event attendance to consider attending the Community Learning Center graduation ceremony on May 21, 2026.
   b. The committee reviewed the Board Member Kudos for the upcoming quarterly board meeting and requested to add the following: Vice President Pearson's participation on the Presidential Search Committee, the Women of Dedication event with photo, and the San Diego Business Journal event attendance with photo

iii. Vice President Pearson and VP/ED Stubblefield presented the FY26/27 Fundraising Plan.

B. Resource Development Committee

i. Committee Chair McGuigan provided an update on fundraising for the Coastal Celebration event, noting that sponsorships are sold out.
   a. The committee is asking all board members to attend the event and purchase two tickets or sponsor the event. There is a President's Circle ticket price available to foundation board members as members of the President's Circle, which staff will send to the full board.
   b. Event proceeds will benefit the Sunny Futures Fund for student and program support.

C. Governance & Nominations Committee

i. Governance & Nominations Vice Chair Flores Board Prospects

By motion of Vice President Pearson, seconded by Treasurer Musser, the Executive Committee recommends moving forward with the applications of Rod Freeman, Michael Krival, and Jacqueline Pierson for consideration as board members beginning July 1, 2026.

Vote: 6/0/0/1
Aye: Flores, Kurth, McGuigan, Musser, Pearson, Saadat
Nay: None
Abstain: None
Absent: Snodgrass

D. Finance Committee

i. Treasurer Musser reviewed the Operations & Allocations Budget to Actual for FY25/26 Q3, noting everything is on track with the budget.

ii. VP/ED Stubblefield presented the final draft of the FY26/27 Operations & Allocations Budget as approved by the Finance Committee.

By motion of Committee Member Saadat, seconded by Committee Member McGuigan, the Executive Committee approved, for full board consideration, the final draft of the FY26/27 Operations & Allocations Budget.

Vote: 6/0/0/1
Aye: Flores, Kurth, McGuigan, Musser, Pearson, Saadat
Nay: None
Abstain: None
Absent: Snodgrass

E. Audit Committee

i. VP/ED Stubblefield presented the draft FY24/25 Audit.

By motion of Vice President Pearson, seconded by Committee Member Flores, the Executive Committee approved the final draft of the FY24/25 Audit for full board consideration.

Vote: 6/0/0/1

Aye: Flores, Kurth, McGuigan, Musser, Pearson, Saadat
Nay: None
Abstain: None
Absent: Snodgrass

F. Grants & Scholarships Committee
   i. Grants & Scholarships Committee Chair Saadat gave an update on the awarding of Foundation Board Grants and Scholarships for the spring.

VII. REVIEW QUARTERLY BOARD MEETING AGENDA

A. The committee reviewed the draft agenda for the quarterly board meeting on June 2, 2026, and made recommended changes for staff to implement:
   i. Remove Sunita Cooke and Carl Banks from Guests
   ii. Move the draft FY24/25 Audit from the Consent Agenda to the Finance section of the Board Agenda for discussion prior to consideration.

VIII. ANNOUNCEMENTS, MEETINGS, AND EVENT CALENDAR REVIEW

Next Executive Committee Meeting (San Elijo Campus)
Tuesday, August 11, 2026, at 3:45 – 5:00 p.m.

Next Resource Development Ad hoc Committee Meeting (Zoom)
Monday, June 1, 2026, at 2:00 – 2:45 p.m.
Next Quarterly Board Meeting (Carlsbad, Technology Career Institute)
Tuesday, June 2, 2026, at 3:00 – 5:00 p.m.
Next Grants & Scholarships Ad hoc Committee Meeting (Oceanside Campus & Zoom)
Tuesday, July 28, 2026, at 2:00 – 3:00 p.m.
Next Finance Committee Meeting (San Elijo Campus)
Tuesday, August 11, 2026, at 2:00 – 3:30 p.m.
Next Audit Committee Meeting (San Elijo Campus)
Tuesday, May 11, 2027, at 1:00 – 1:30 p.m.
Next Governance and Nominations Committee Meeting (Carlsbad, Technology Career Institute)
TBD

Dr. Cooke Coastal Celebration (Oceanside – Barnard Campus)
Saturday, June 13, 2026 – Purchase President's Circle Tickets

- **VIP Reception:** 4pm
- **Cocktail Hour:** 5pm
- **Dinner:** 6pm
- **Program:** 6:30pm
- **Music and Dancing:** 7:30pm

IX. FUTURE AGENDA ITEMS

None

X. ADJOURNMENT

The meeting was adjourned at 4:46 p.m.

Karen Pearson (Aug 21, 2026 19:17:56 PDT)
Committee Chair

Shannon Stubblefield (Aug 22, 2026 08:28:14 PDT)
Executive Director

2026.05.19 MiraCosta College Foundation Executive Committee Meeting Minutes

Final Audit Report 2026-08-22

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