



MIRACOSTA COLLEGE FOUNDATION BOARD EXECUTIVE COMMITTEE

MINUTES OF THE REGULAR MEETING

February 10, 2026

I. CALL TO ORDER

The MiraCosta College Foundation Executive Committee met in open session on Tuesday, February 10, 2026 in Conference Room 1131 on the MiraCosta College District's San Elijo Campus (3333 Manchester Avenue, Cardiff, CA 92007). The meeting was live-streamed via Zoom. President Janice Kurth called the meeting to order at 3:47 p.m.

II. ROLL CALL, WELCOME, and INTRODUCTIONS

Committee Members Present:

Alma Flores Janice Kurth David McGuigan Cindy Musser
Karen Pearson Val Saadat

Committee Members Absent:

Tim Snodgrass

Staff Support Present:

Elizabeth Lurenana Shannon Stubblefield

President Kurth announced that Alma Flores has been appointed as the new Chair of the Governance & Nominations Committee.

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

None

V. CONSENT AGENDA

By motion of Committee Member McGuigan, seconded by Vice President Pearson, the consent agenda was approved as presented.

Vote: 6/0/0/1
Aye: Flores, Kurth, McGuigan, Musser, Pearson, Saadat
Nay: None
Abstain: None
Absent: Snodgrass

VI. COMMITTEE UPDATES (Updates on activities since the last meeting)

- A. Executive Committee (Kurth)
i. Board Engagement
a. President Kurth reviewed the Board Dashboards and progress on the President's Goals for the Board, noting strong board member participation and progress toward reaching all goals for the fiscal year.
b. The committee reviewed the Board Member Kudos for the upcoming quarterly board meeting and made no recommended changes.
ii. VP/ED Stubblefield led a discussion on planned giving as a fundraising strategy, noting that educating donors and the board on planned giving will be an ongoing initiative for staff. The committee discussed ideas for educating the board, including the possibility of

bringing an estate attorney, a wealth advisor, and a tax advisor to a panel discussion before the board and, down the road, possibly the larger community. The committee recommended smaller “chunks” of material/topics at board meetings starting in FY25/26 Q4 or in FY26/27.

B. Resource Development Committee

- i. The committee has worked with staff to develop a [sponsorship package](#) and is soliciting sponsorships for [A Coastal Celebration: Honoring the leadership and legacy of Dr. Sunny Cooke](#) (Saturday, June 13, 2026 at 4pm for VIP, 5pm for Main Event).
  - a. The committee is asking all board members to attend the event and purchase two tickets or sponsor the event. There is a [reduced ticket price](#) available to foundation board members as members of the President’s Circle, which staff will send to the full board.
  - b. Event proceeds will benefit the [Sunny Futures Fund](#) for student and program support.

C. Governance & Nominations Committee

- i. Board Prospects
  - a. By motion of President Kurth, seconded by Committee Member Saadat, the Executive Committee recommends moving forward with the applications of Bryan Fletcher and Gina Mancuso for consideration as board members beginning July 1, 2026. This will be an action item on the February 24, 2026 Quarterly Board Meeting agenda.

**Vote:** 6/0/0/1  
**Aye:** Flores, Kurth, McGuigan, Musser, Pearson, Saadat  
**Nay:** None  
**Abstain:** None  
**Absent:** Snodgrass
  - b. Governance & Nominations Committee Chair Flores and VP/ED Stubblefield reported on a few other board candidates who will be touring and likely on the Q4 agendas.
- ii. VP/ED Stubblefield reported on the proposed Slate of Officers for July 1, 2026 – June 30, 2028. This is informational for Q3, so everyone knows who is being considered, and additional board members can be nominated. The slate of officers will be an action item in Q4.

D. Finance Committee

- i. Treasurer Musser reviewed the Operations & Allocations Budget to Actual for FY25/26 Q2, noting everything is on track with the budget.
- ii. VP/ED Stubblefield presented proposed modifications to the FY25/26 Budget to support Dr. Sunny Cooke’s retirement fundraising event and have cash available for a public support campaign the district may undergo in the second half of the fiscal year. The committee discussed the recommendations from the Finance Committee and options for how to move forward.

By motion of Treasurer Musser, seconded by Committee Member Saadat, the committee approved, for full board consideration, the proposed transfer of \$100,000 from 101406\_GF Follett Unrestricted to the newly established 102241\_GF Development Event – Superintendent President Retirement Event to cover event costs, with the stipulation that any remaining amount be transferred to the Sunny Futures Fund after the event.

**Vote:** 6/0/0/1  
**Aye:** Flores, Kurth, McGuigan, Musser, Pearson, Saadat  
**Nay:** None  
**Abstain:** None  
**Absent:** Snodgrass

By motion of Treasurer Musser, seconded by Vice President Pearson, the committee approved, for full board consideration, the proposed transfer of \$50,000 from

100832\_GF Unrestricted Fund to 100838\_GF Board Reserves, bringing the Board Reserves to \$100,000, allocating the 100838\_GF Board Reserves gift fund for any public support campaign, with the stipulation that the Finance Committee will re-visit this in Q4 and periodically thereafter, so as to avoid having excess cash sitting in this reserve fund for a long period of time.

**Vote:** 6/0/0/1

**Aye:** Flores, Kurth, McGuigan, Musser, Pearson, Saadat

**Nay:** None

**Abstain:** None

**Absent:** Snodgrass

- E. Time-Sensitive Committee Updates (Saadat or Snodgrass)
- i. Reading for spring scholarships will begin March 3, 2026. Those willing to review scholarship applications should reach out to staff.

## VII. PRESENTATIONS

None

## VIII. REVIEW QUARTERLY BOARD MEETING AGENDA

- A. The committee reviewed the draft agenda for the quarterly board meeting on February 24, 2026 and made recommended changes for staff to implement:
- i. Move the board prospect action item under the Governance & Nomination Committee section and add their names to the Introductions section.
  - ii. Add Scholarship Awards Celebration to Executive Committee as item "c".
  - iii. Remove "Board Officer Succession Planning" from Governance & Nominations, and add an item "Slate of Officers for FY26/27 & FY27/28" under Executive Committee.

## IX. ANNOUNCEMENTS, MEETING, AND EVENT CALENDAR REVIEW

**Next Executive Committee Meeting** (San Elijo Campus)

Tuesday, May 19, 2026 at 3:45 – 5:00 p.m

**Next Quarterly Board Meeting** (Oceanside – Barnard Campus)

Tuesday, February 24, 2026 at 3:00 – 5:00 p.m.

**Next Resource Development Ad hoc Committee Meeting** (Zoom)

Monday, March 9, 2026 at 2:00 – 2:45 p.m.

**Next Grants & Scholarships Ad hoc Committee Meeting** (Oceanside Campus & Zoom)

Tuesday, May 5, 2026 at 2:00 – 3:00 p.m.

**Next Governance & Nominations Committee Meeting** (Technology Career Institute)

Tuesday, May 12, 2026 at 2:00 – 3:30 p.m.

**Next Finance Committee Meeting** (San Elijo Campus)

Tuesday, May 19, 2026 at 2:00 – 3:30 p.m.

**Next Audit Committee Meeting** (San Elijo Campus)

Tuesday, May 19, 2026 at 1:00 – 1:30 p.m.

**Scholarship Awards Celebration** (Oceanside – Barnard Campus)

Friday, February 27, 2026 at 5:00 – 6:30 p.m.

**Dr. Cooke Retirement Fundraising Event** (Oceanside – Barnard Campus)

Saturday, June 13, 2026 at 4:00 – 8:30 p.m.

## X. FUTURE AGENDA ITEMS

## XI. ADJOURNMENT

The meeting was adjourned at 4:59 p.m.

*Janice Kurth*

Janice Kurth (Jun 11, 2026 18:21:41 PDT)

President

*Shannon Stubblefield*

Shannon Stubblefield (Jun 12, 2026 06:31:01 PDT)

Executive Director










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Final Audit Report

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