



MIRACOSTA COLLEGE FOUNDATION BOARD

MINUTES OF THE REGULAR MEETING

May 7, 2024
Approved August 27, 2024

I. CALL TO ORDER

The MiraCosta Community College Foundation Board of Directors met in open session on Tuesday, May 7, 2024, in Conference Room 1131 on the MiraCosta College District's San Elijo Campus (3333 Manchester Avenue, Cardiff, CA 92007). President Dave McGuigan called the meeting to order at 3:00 p.m. Members of the public were also able to participate via Zoom where the meeting was recorded.

II. ROLL CALL & WELCOME

Board Members Present

Table with 4 columns listing board members present: Alec Babiarz, Bruce Bandemer, Hema Crockett, Jimmy Figueroa, Hap L'Heureux, David McGuigan, Cindy Musser, Karen Pearson, Val Saadat, Sudershan Shaunak, Tim Snodgrass, Denise Stillinger.

Board Members Absent

Table with 4 columns listing board members absent: Dottie Benson, Alma Flores, Janice Kurth, Amy McNamara, Diane Mills, Kimberly Troutman, Sharon Wiback.

Advisors and Guests Present

- List of advisors and guests present including Brian Astredo, Raye Clendening, Dr. Sunita V. Cooke, Tori Fishinger, Dr. Kristen Gonzales, Omar Jimenez, Elizabeth Lurenana, Tina Ortiz, Jacquelyn Perez, Kathy Phelan, Bianca Rosales, Shannon Stubblefield, and Dr. Alketa Wojcik.

III. ICEBREAKER

A. Meeting attendees answered a variety of icebreaker questions.

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

V. CHANGES IN AGENDA ORDER

None

VI. PRESENTATION(S)

- A. Presentation of College and Student Needs
i. Vice President Wojcik reviewed a presentation on MiraCosta College's Culture of Care and the various areas students are supported with District and Foundation funds, highlighting the need for continued and increased funding. The presentation is available for members of the public to review by request of the foundation office.

- a. Board members asked clarifying questions about the funding gap. Prior to COVID and federal/state funding, the foundation had supported at approximately \$50,000 level annually. VP Wojcik and President/Superintendent Cooke noted that the college could give out around \$1 million each year in direct student support if available. Ideally the foundation could help bridge the gap to meet student needs.
 - b. VP Wojcik shared she was a recipient of foundation funds as a student, and Board Member Shaunak reflected on how powerful her story was when she shared it with the foundation board many years ago.
 - c. MiraCosta College Student Ambassador Jacquelyn Perez shared her personal experience receiving emergency funds and thanked the board for their support of students.
- B. Presentation of Fundraising Plan
- i. VP/ED Stubblefield and Associate Director Fishinger reviewed a presentation on the fundraising plan, which is included in the meeting agenda packet. The presentation highlighted important aspects of the FY24/25 fundraising plan around goals, strategies, and the role of board members. VP/ED Stubblefield highlighted wanting to engage board members. This presentation is available from the foundation upon request.
 - a. President/Superintendent Cooke emphasized the importance of college affordability and prioritizing it for fundraising.
 - b. Associate Director Fishinger detailed the process it took to acquire the most recent \$250,000 endowment, specifically in fostering a relationship with a former college employee.
 - ii. Jimmy Figueroa arrived during this presentation, and Val Saadat stepped out of the room briefly for another meeting, returning after the Consent Agenda was approved.

VII. COLLEGE UPDATES

- A. Office of the President – President/Superintendent Cooke
- i. **Accolades**
 - a. MiraCosta College holds the highest transfer acceptance rate to University of California campuses among community colleges in Southern California, based on recent data from the UC system. 84% of MiraCosta College students who applied for transfer were accepted into UC campuses, the highest across the 56 community colleges in the Southern California region. Notably, this acceptance rate surpasses the regional averages for community colleges and the rates for students applying directly from high school.
 - b. MiraCosta College part-time faculty Edwina Williams earns the 2024 Regina Stanback Stroud Diversity Award. The Academic Senate for California Community Colleges generously sponsors this accolade for California Community Colleges. It celebrates faculty members who significantly contribute to fostering intercultural harmony, equity, and diversity across their campuses.
 - c. VP of Business Administration Tim Flood was a finalist for the prestigious San Diego Business Journal's CFO of the Year. Tim is an absolute gem and a leader in the state- his humility and dedication to service are unparalleled.
 - d. MiraCosta College Trustee Raye Clendening was inducted into the San Diego County Women's Hall of Fame, recognizing her exceptional commitment to empowering her community.
 - e. Four MiraCosta College students have been selected as semifinalists for the prestigious Jack Kent Cooke Undergraduate Transfer Scholarship, a highly selective scholarship for the nation's top community college students. The Cooke scholarship provides up to three years of university funding for students planning to enroll at a university and with demonstrated unmet financial need. We should know the finalists later this month.
 - ii. **Academics**
 - a. MiraCosta College Technology Career Institute (TCI) announced the addition of groundbreaking technical programs, each accompanied by comprehensive

employment placement assistance and materials designed to prepare students for immediate entry into high-demand sectors. Programs include:

1. Aquaculture Certificate Program in collaboration with Scripps Institute Sea Grant, Hubbs-Sea World Research Institute
2. State-approved Emergency Medical Technician (EMT) Program
3. HVAC and Electrical Certificate Programs.

iii. **Athletics**

- a. MiraCosta College Women's Volleyball team is heading to the State Championships.

B. Board of Trustees – Vice President Clendening

i. **Board Updates**

- a. MiraCosta College welcomes Heather Conklin as the newest member of its Board of Trustees, representing Trustee Area 7. With a dynamic background in education and civic involvement, Conklin currently serves as the Deputy Director of Policy, Outreach, and Data for the County of San Diego, where she spearheads legislative review, community initiatives, and data-informed policymaking.
- b. George McNeil, who represents parts of Oceanside, shared that after 16 years on the Board, he will not run again in November 2024.
- c. The board will be holding an annual workshop on Thursday at TCI. It is their practice to self-evaluate their work over the past year, including progress toward meeting established goals, constituent input, and self-evaluation. This workshop will be held at TCI, where the trustees can also hear from Linda Kurokawa before her retirement this summer.

ii. **Measure MM**

- a. The San Diego County Taxpayers Association® (Taxpayers) announced that MiraCosta College achieved an "EXCELLENT" rating for its Measure MM bond construction program. The main projects in FY2023 showed a savings of some \$6 million taxpayer dollars compared to the original estimates made in 2016. This is remarkable, considering construction costs have increased faster than high inflation.
- b. Mark your calendars; the next ribbon-cutting is for the Theresia M. Heyden Hall for Nursing and Allied Health on August 21 at 10 a.m. on the Oceanside Campus.

iii. **District Accolades**

- a. On May 7, MiraCosta College was announced as a semifinalist for the 2025 Aspen Prize for Community College Excellence. The \$1 million Aspen Prize aims to elevate the community college sector and draw attention to what exemplary colleges can do to promote economic mobility for students and talent development for the community.

iv. **Commencement**

- a. On Friday, May 24, nearly 2,000 students will earn degrees and certificates. Approximately 500 will participate in the walking ceremony at the 2024 Commencement. Among them, 18 students are from the fifth cohort of the Bachelor of Science in Biomanufacturing program. The age range of the graduates is notable, with the oldest student being 73 and the youngest just 16.

C. Associated Student Government (ASG) – President Rosales

- i. President Rosales announced her term is ending on May 31, 2024, and the incoming seats have been filled.
- ii. 2 ASG members were elected to The Student Senate for California Community Colleges (SSCCC) for District 10 as Vice Chair and Legislative Affairs Director.
- iii. ASG is facilitating a new partnership between the Gender Sexuality Alliance, the Police Department, and the Black Student Union to work on the level of policing on campus.
- iv. The Diversity Equity and Inclusion working group has been working with foundation leadership to discuss divestment.
- v. President Rosales expressed gratitude for her experience as ASG president and all she has learned. She will remain a student at MiraCosta for another year but will not be on ASG.

- vi. President McGuigan thanked President Rosales for her service.
- D. Institutional Advancement – Vice President Stubblefield
 - i. A written report was provided for board members to review.

VIII. CONSENT AGENDA

- A. Regular Meeting Minutes of February 27, 2024
- B. FY23/24 Q3 Financial Statements & Recap with Money Movement Recommendations
- C. Board Term Renewals: Karen Pearson

By motion of Board Member Stillinger, seconded by Board Member Crockett, the consent agenda was approved as presented.

Vote: 11/0/0/8

Aye: Babiarz, Bandemer, Crockett, Figueroa, L’Heureux, McGuigan, Musser, Pearson, Shaunak, Snodgrass, Stillinger

Nay: None

Abstain: None

Absent: Benson, Flores, Kurth, McNamara, Mills, Saadat, Troutman, Wiback

IX. COMMITTEE, AD HOC AND TASK FORCE REPORTS

A. Executive Committee

i. Recognizing Outgoing Board Members

- a. President McGuigan recognized outgoing board members and presented them with small tokens of appreciation.
- b. Outgoing board members shared highlights of their experience serving on the board of directors.

ii. Board Engagement

a. Board Kudos

- 1. President McGuigan reviewed the Board Kudos presentation included in the board packet.

b. Board Giving End of Year Reminder

- 1. President McGuigan reminded board members who have not fulfilled their giving requirement to do so by June 30, 2024.
- 2. President McGuigan encouraged board members to invite two or three friends to give financially before the end of the fiscal year.

c. End-of-Year Student Celebration Events

- 1. President McGuigan thanked board members who have already attended events and those who are planning to attend the end-of-year celebrations. He encouraged anyone who hasn’t signed up for an event to do so.

d. FY 24/25 Calendar of Meetings

- 1. President McGuigan noted that the agenda packet includes the calendar of meetings for the next fiscal year.

B. Governance & Nominations Committee

iii. Chair Stillinger recognized President McGuigan for his service as board president over the past couple of years, presenting him with an award.

iv. FY24/25 Slate of Officers

- a. By motion of Board Member Shaunak, seconded by Board Member L’Heureux, the FY24/25 Slate of Officers was approved as presented. Beginning July 1, 2024, and ending June 30, 2026, Janice Kurth will serve as President, Karen Pearson as Vice President, and Cindy Musser as Treasurer.

Vote: 12/0/0/7

Aye: Babiarz, Bandemer, Crockett, Figueroa, L’Heureux, McGuigan, Musser, Pearson, Saadat, Shaunak, Snodgrass, Stillinger

Nay: None

Abstain: None

Absent: Benson, Flores, Kurth, McNamara, Mills, Troutman, Wiback

v. Board Prospects for FY24/25

- a. Chair Stillinger encouraged board members to send names of prospective board members to herself or staff.
- C. Finance Committee
 - i. Key Performance Indicators (KPIs)
 - a. Treasurer Bandemer reviewed the KPI document included in the agenda packet.
 - ii. FY24/25 Operations and Allocations Budget
 - a. By motion of President McGuigan, seconded by Board Member Pearson, the FY24/25 Operations and Allocations Budget was approved as presented.
 - Vote: 12/0/0/7
 - Aye: Babiarz, Bandemer, Crockett, Figueroa, L'Heureux, McGuigan, Musser, Pearson, Saadat, Shaunak, Snodgrass, Stillinger
 - Nay: None
 - Abstain: None
 - Absent: Benson, Flores, Kurth, McNamara, Mills, Troutman, Wiback
- D. Audit Committee
 - i. Committee Member Musser noted the Audit Committee met with the auditors and reviewed and approved the FY22/23 Audit on April 23, 2024.
 - a. By motion of Treasurer Bandemer, seconded by Board Member Saadat, the FY22/23 Audit was approved as presented.
 - Vote: 12/0/0/7
 - Aye: Babiarz, Bandemer, Crockett, Figueroa, L'Heureux, McGuigan, Musser, Pearson, Saadat, Shaunak, Snodgrass, Stillinger
 - Nay: None
 - Abstain: None
 - Absent: Benson, Flores, Kurth, McNamara, Mills, Troutman, Wiback
- E. Innovation Grants and Scholarships Ad hoc Committee
 - i. Chair Saadat gave an update on the status of Innovation Grants and Scholarships, highlighting the slide included in the agenda packet.
 - ii. Board Member Crockett shared her experience at the Medal of Academic Merit Ceremony.

X. ANNOUNCEMENTS AND MEETING AND EVENT CALENDAR REVIEW

Next Governance and Nominations Meeting (San Elijo Campus)

Tuesday, August 6, 2024 at 2:00 – 3:00 p.m.

Next Finance Committee Meeting (San Elijo Campus)

Tuesday, August 13, 2024 at 2:00 – 3:30 p.m.

Next Executive Committee Meeting (San Elijo Campus)

Tuesday, August 13, 2024 at 3:45 – 5:00 p.m.

Next Foundation Board Meeting (Oceanside Barnard Campus)

Tuesday, August 27, 2024 at 3:00 – 5:00 p.m.


XI. POSSIBLE FUTURE AGENDA ITEMS

None

XII. ADJOURNMENT

The meeting was adjourned at 4:47 p.m. and followed by a reception honoring board members.


 Janice Kurth (Sep 16, 2024 17:47 PDT)
 Janice Kurth, Board President


 Shannon Stubblefield (Sep 16, 2024 18:22 PDT)
 Shannon Stubblefield, Executive Director










2024.05.07 Q4 MiraCosta College Foundation Quarterly Board Meeting Minutes Approved

Final Audit Report

2024-09-17

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