



MIRACOSTA COLLEGE FOUNDATION BOARD

REGULAR MEETING MINUTES

August 26, 2025
Approved November 18, 2025

I. CALL TO ORDER & LAND ACKNOWLEDGMENT

The MiraCosta Community College Foundation Board of Directors met in open session on Tuesday, August 26, 2025, in the Room 1131 on the MiraCosta College District's San Elijo Campus (3333 Manchester Ave, Cardiff CA 92007). President Janice Kurth called the meeting to order at 3:00 p.m. and the land acknowledgment was read. The meeting was live-streamed on Zoom.

II. ROLL CALL

Board members Present:

Hema Crockett Alma Flores Michelle Gray Janice Kurth
Josh Mazur (new) Neil McCarthy Dave McGuigan Cindy Musser
Karen Pearson Val Saadat Anthony Spano Denise Stillinger
Sharon Wiback

Board Members Absent:

Amy McNamara Diane Mills Mark Richards Tim Snodgrass

Guests/Advisors Present:

Raye Clendening Sunita V. Cooke curry mitchell (3:12) Diego Padilla
Denee Pescarmona Alketa Wojcik

Advancement Staff Present:

Tori Fishinger Kristen Gonzales Elizabeth Lurenana Shannon Stubblefield

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

None

V. BOARD PROSPECT

By motion of Vice President Pearson, seconded by Board Member Saadat, Josh Mazur was voted onto the MiraCosta College Foundation's Board of Directors. His first term will be served August 26, 2025 - June 30, 2029.

Vote: 12/0/0/4
Aye: Crockett, Flores, Gray, Kurth, McCarthy, McGuigan, Musser, Pearson, Saadat, Spano, Stillinger, Wiback
Nay: None
Abstain: None
Absent: McNamara, Mills, Richards, Snodgrass

VI. WELCOME & INTRODUCTIONS

Board members, advisors, guests, and staff introduced themselves.

VII. CONSENT AGENDA

- A. Minutes of the May 6, 2025 Meeting
B. Solicitation & Acceptance of Gifts Policy Approval
C. Approve FY23-24 Audit

By motion of Board Member McGuigan, seconded by Board Member Crockett, the consent agenda was approved as presented.

Vote: 13/0/0/4

Aye: Crockett, Flores, Gray, Kurth, Mazur, McCarthy, McGuigan, Musser, Pearson, Saadat, Spano, Stillinger, Wiback

Nay: None

Abstain: None

Absent: McNamara, Mills, Richards, Snodgrass

## VIII. PRESENTATIONS

- A. President/Superintendent Cooke, Vice Presidents/Associate Superintendents Pescarmona & Wojcik, and Vice President/Executive Director Stubblefield gave a [presentation](#) to provide a college update for the foundation board, given the political and economic uncertainty in 2025. Board members asked follow-up questions of the presenters and engaged in conversations around the impactful numbers and how to help in the future.

## IX. COLLEGE UPDATES

- A. Office of the President – President/Superintendent Cooke gave a brief update from the college.
- i. This fall, MiraCosta and Oceanside Unified launched a dual-enrollment program that allows high school students to earn an associate degree in biomanufacturing before graduation. Starting with 24 ninth graders, the program combines online coursework with labs at MiraCosta’s new biotech facility and is designed to fast-track students, particularly those from underserved backgrounds, into biotech careers and higher education.
  - ii. MiraCosta was awarded a \$1.2 million Rebuilding Nursing Infrastructure (RNI) state grant to address the region’s critical nursing shortage. The funding will expand nursing enrollment by 26 percent, strengthen clinical training through new simulation technologies, establish CSU transfer partnerships, and launch an LVN-to-RN apprenticeship model—helping meet urgent workforce needs across San Diego and California. In addition, an individual donor (a couple) has gifted \$300,000 over two years for nursing expansion.
- B. Board of Trustees – Vice President Clendening gave a brief update from the MiraCosta College Board of Trustees.
- iii. New Student Trustee, Federico Demaestri, was sworn in this past summer. He has already earned both a bachelor’s and a master’s degree, and he recently enrolled at MiraCosta College, beginning with a dance course.
  - iv. The Board of Trustees met last Thursday, August 21, where we heard from Associate Dean of Career Education Benjamin Gamboa and Vice President of Instructional Services Denee Pescarmona, who provided an update on labor market information and wage data used to evaluate the effectiveness of all credit career education programs. The board also received a report on how career education aligns with IDEA, Guided Pathways, and Futures, along with an overview of the ongoing planning efforts and program improvements currently underway.
  - v. Human Resources updated the board on the work of the Equal Employment Opportunity Advisory Committee and progress on the District’s 2023–2026 EEO Plan, presented by Assistant Superintendent/Vice President Hayley Schwartzkopf.
  - vi. Primary Areas of Focus for the Board of Trustees
    - a. **Student Success and Equity through our Guided Pathways Framework:** We remain committed to prioritizing student success, emphasizing guided pathways, and fostering equity across all aspects of our work.
    - b. **Futures Planning and Enhanced Culture:** We are planning for the future while cultivating a dynamic and inclusive organizational culture that supports all our members.
    - c. **Engaging the Community:** Strengthening our ties to the community is key, ensuring we remain responsive to the evolving needs of those we serve.

- vii. Welcome Fest and All College Day were both well attended and showed the number of staff members who are dedicated to student success and highlighted the work they are doing.
- viii. Showed the new MiraCosta College “Space for Everyone” video and thanked the board for all the work they are continuing to do to make a space for everyone at this college.
- C. Associated Student Government (ASG) – President Padilla
  - i. Introduced himself to the board and discussed his role as ASG president.
  - ii. Shared his goals of supporting marginalized communities and highlighted efforts to engage with various student organizations. He mentioned upcoming student participation in a City Hall event on September 3rd to support tenant protection initiatives.
- D. Academic Senate (AS) - President Mitchell
  - i. With an eye toward disruptive technologies and legislation, AS is working on aligning curriculum, clarifying transfer degree pathways, reducing course material costs, and incorporating AI in a way that supports student learning. They seek to bridge the gaps to maintain access to quality learning and programs for students to reach their goals.
  - ii. AS is continuing to partner with the foundation to invest in student scholarships.
- E. Measure MM Update – Board Representative McNamara was unable to attend the meeting, so her written report was e-mailed to the board.

**X. COMMITTEE, AD HOC AND TASK FORCE REPORTS**

- A. Executive Committee
  - i. President Kurth reviewed the Board Kudos, Board Dashboards/Engagement Plan, and goals for FY25/26.
- B. Governance & Nominations Committee
  - i. Committee Chair Crockett reiterated the foundation’s Mission, Vision, Commitment, Values, and Goals, as well as highlighting a [podcast](#) about the fiduciary duties of the board.
- C. Finance Committee – Musser
  - i. Treasurer Musser reviewed the FY24/25 Q4 Preliminary Financials and Key Performance Indicators.
  - ii. Modify Fund Quasi-Endowed by Foundation Board
    - a. By motion of Board Member Stillinger, seconded by Board Member Saadat, the board voted to reallocate \$126,000 to the new unrestricted endowment (101921\_GF; 93\_FD) from the restricted Textbook Assistance General Endowment (100455\_GF; 91\_FD) as recommended by legal counsel and staff.
 

Vote: 13/0/0/4  
 Aye: Crockett, Flores, Gray, Kurth, Mazur, McCarthy, McGuigan, Musser, Pearson, Saadat, Spano, Stillinger, Wiback  
 Nay: None  
 Abstain: None  
 Absent: McNamara, Mills, Richards, Snodgrass
    - b. By motion of Board Member McGuigan, seconded by Board Member Crockett, the board voted to reallocate 100% of the current endowed funds in the restricted MiraCosta College Promise General Endowment (100458\_GF; 93\_FD) to the new unrestricted endowment (101921\_GF; 93\_FD) and the distribution funds from MCC Promise End Distribution (100828\_GF; 93\_FD) to the new unrestricted endowed distribution gift fund (101922\_GF; 93\_FD) as recommended by legal counsel and staff.
 

Vote: 13/0/0/4  
 Aye: Crockett, Flores, Gray, Kurth, Mazur, McCarthy, McGuigan, Musser, Pearson, Saadat, Spano, Stillinger, Wiback  
 Nay: None  
 Abstain: None

Absent: McNamara, Mills, Richards, Snodgrass

- D. Grants and Scholarships Ad hoc Committee – Saadat
  - i. Chair Saadat reviewed scholarship data included in the agenda packet for the meeting, highlighting the need for increased fundraising for scholarships for FY25/26.
- E. Resource Development Ad hoc Committee
  - i. Committee Chair McGuigan reported on the previous success of the foundation's Comprehensive Campaign and the new Resource Development Ad hoc Committee, including non-foundation board members who are on the committee.
    - a. He highlighted the goal of the committee to raise \$50,000 in sponsorships for the October 17 Community Leaders Breakfast and asked board members to each invite three donor prospects to the breakfast, as well as to let staff or committee members know one company or individual who may be willing to sponsor the event.

**XI. ANNOUNCEMENTS AND MEETING, AND EVENT CALENDAR REVIEW**

**Community Leaders Breakfast** (Westin Resort, Carlsbad)  
Friday, October 17, 2025 at 7:00 – 9:00 a.m.

**Next Resource Development Committee Meeting (Zoom)**  
Monday, October 6, 2025 at 2:00 – 2:45 p.m.

**Next Grants & Scholarships Committee Meeting (Oceanside Campus & Zoom)**  
Tuesday, October 21, 2025 at 2:00 – 3:00 p.m.

**Next Governance and Nominations Committee Meeting (Oceanside Campus)**  
Tuesday, October 28, 2024 at 2:00 – 3:00 p.m.

**Next Finance Committee Meeting (San Elijo Campus)**  
Tuesday, November 4, 2025 at 2:00 – 3:30 p.m.

**Next Executive Committee Meeting (San Elijo Campus)**  
Tuesday, November 4, 2025 at 3:45 – 5:00 p.m.

**Next Quarterly Board Meeting (Community Learning Center Campus)**  
Tuesday, November 18, 2025 at 3:00 – 5:00 p.m.

**Next Audit Committee Meeting (San Elijo Campus)**  
Tuesday, May 19, 2026 at 1:00 – 1:30 p.m.

**XII. POSSIBLE FUTURE AGENDA ITEMS**

None

**XIII. ADJOURNMENT**

The meeting was adjourned at 4:42 pm. Board members, staff, advisors, and guests participated in a social reception.

*Janice Kurth*

Janice Kurth (Dec 15, 2025 09:42:27 PST)

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Janice Kurth  
Board President

*Shannon Stubblefield*

Shannon Stubblefield (Dec 15, 2025 10:27:04 PST)

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Shannon Stubblefield  
Executive Director










# 2025.08.26 MiraCosta College Foundation Quarterly Board Meeting Minutes

Final Audit Report

2025-12-15

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