



MIRACOSTA COLLEGE FOUNDATION BOARD

REGULAR MEETING MINUTES

November 18, 2025
Approved February 24, 2026

I. CALL TO ORDER

The MiraCosta Community College Foundation Board of Directors met in open session on Tuesday, November 18, 2025, in the Room 127 on the MiraCosta College District's Community Learning Center campus (1831 Mission Ave, Oceanside, CA 92058). President Janice Kurth called the meeting to order at 3:02 p.m. The meeting was live-streamed on Zoom.

II. ROLL CALL & WELCOME

Board members Present:

Hema Crockett Michelle Gray Janice Kurth Josh Mazur
Dave McGuigan Amy McNamara Cindy Musser Karen Pearson
Val Saadat (3:09) Anthony Spano Denise Stilling (3:11) Sharon Wiback

Board Members Absent:

Alma Flores Neil McCarthy Diane Mills Tim Snodgrass

Guests/Advisors Present:

David Arnold Jr. Raye Clendening Sunita V. Cooke
Elba Gomez (3:09) Jose Hernandez (3:04) Nancy Magpusao Burke
curry mitchell Diego Padilla Denee Pescarmona
Edwina Williams (Zoom) Makhi Williams-Kent (3:09) Alketa Wojcik

Advancement Staff Present:

Tori Fishinger Kristen Gonzales Elizabeth Lurenana Shannon Stubblefield

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

The order of the two presentations in item VI was reversed.

V. CONSENT AGENDA (Action Required)

- A. Minutes of the August 26, 2025 Meeting
B. Calendar of Board-Approved Policies & Procedures
C. Board Candidate Questionnaire & Cover Letter
D. Code of Ethical Conduct
E. Conflict of Interest Statement
F. Statement of Adherence to Confidentiality
G. Allowable Expenses and Reimbursements Policy
H. Cash Deposit & Withdrawal Procedures Policy
I. Approval of FY24/25 Year End Financial Statements & Recap
J. Approval of FY25/26 Q1 Financial Statements & Recap

By motion of Board Member McGuigan, seconded by Treasurer Musser, the consent agenda was approved as presented.

Vote: 14/0/0/6
Aye: Crockett, Gray, Kurth, Mazur, McGuigan, McNamara, Musser, Pearson, Spano, Wiback
Nay: None
Abstain: None
Absent: Flores, McCarthy, Mills, Saadat, Snodgrass, Stilling

VI. PRESENTATIONS

- A. MiraCosta College Educational Futures Planning – Vice President/Associate Superintendents Pescarmona and Wojcik reviewed a [presentation](#) on Education Futures Planning and engaged the board in conversation around four questions concerning the plan and its five themes (questions and themes can be found in the [presentation](#)).
 - i. Board members can access [the website for this work](#), and navigate to the “Resources” page for feedback and additional information.
- B. Annual Fund – Nancy Magpusao Burke introduced three students who received foundation-funded internships (David Arnold Jr., Jose Hernandez, and Makhi Williams-Kent) and served as moderator for their panel discussion. Each student shared key takeaways from their internship experiences. VP/ED Stubblefield closed this portion of the program by connecting the panelists’ experiences with the Annual Fund budget and usage and highlighting the growing need for funding for paid internships.

VII. COLLEGE UPDATES

- A. Office of the President – President/Superintendent Cooke gave a brief update on college happenings, including MiraCosta being in the [top 200 for the Aspen Prize](#), receiving an A+ rating from the San Diego Taxpayers Association, theatre faculty Tracy Williams’ Lifetime Achievement Award by Oceanside Theatre Company, a new [National University partnership](#), the [Teal jobs report](#), and that enrollment for the spring is up 9% in FTES and 6% in headcount. She also invited the board to attend the Encinitas Holiday Parade on Saturday, December 6.
- B. Board of Trustees – Vice President Clendening provided on update on the search process for a new college superintendent/president and President/Superintendent Cooke noted that a foundation board member may be requested to join the search committee. Vice President Clendening also reported that the Board of Trustees will select new officers in December and that a survey is currently being sent to the public regarding public support for a possible future bond.
- C. Associated Student Government – President Padilla reported on a busy semester for ASG full of statewide and local advocacy as well as vibrant club life. ASG will focus on amplifying student concerns in the spring semester.
- D. Academic Senate - President mitchell reported that the Academic Senate sent a contingency to the Statewide Academic Senate Plenary Session, where robust conversations took place surrounding curriculum (clarifying legislation implementation and bridging community colleges with four-year institutions as well as the workforce), technology & pedagogy; and equity, cultural humility, and empowering leaders. MiraCosta College Academic Senate is focused on academic freedom, technology, and professional development, which can be summed up as “the ways we teach and why we teach in those different ways.”
- E. Measure MM Update – Board Representative McNamara outlined MM project progress, which can be found online in their recent meeting materials. She also announced a January 29 Solar Panel Ribbon Cutting set to take place on the Oceanside campus at 11:00 am and encouraged board members to attend.
- F. Office of Advancement – Vice President/Executive Director Stubblefield reported that the Office of Advancement is updating fundraising and communications plans in light of considering how to celebrate the accomplishments of the past decade with Dr. Cooke and elevate the college. Details on the legacy fund and the celebratory event will be shared at the Q3 board meeting.

VIII. COMMITTEE, AD HOC, AND TASK FORCE REPORTS

- A. Executive Committee – Kurth
 - i. Fundraising Success
 - a. President Kurth reported that the Endowment Matching Gift Campaign was cut short from five to three years, but that for each of the three years the foundation was able to raise the full amount, so the endowment has grown by \$720,000.
 - A. Staff and board leadership are considering ways to replicate this successful fundraising model in the future.
 - b. President Kurth reported on a \$1M+ gift for direct student support from an anonymous donor cultivated by the Development Office as a whole and Associate Director Fishinger in particular.
 - ii. President Kurth reviewed the Board Kudos, Board Dashboards/Engagement Plan, and progress on goals for FY25/26.

- a. Staff provided materials to board members who volunteered to send thank-you letters to donors and will send out lists of who to send them to in December.
 - b. Board members who signed up to make thank-you calls will receive information for that process in Q3.
- B. Governance & Nominations Committee – Crockett
- i. Chair Crockett reported on the ongoing need to recruit board members, highlighting upcoming board prospect tours and specific gaps the Governance & Nominations Committee is looking to fill.
- C. Finance Committee – Musser
- i. Treasurer Musser reviewed the Key Performance Indicators and Operations & Allocations Budget to Actual for FY25/26 Q1.
- D. Grants and Scholarships Ad hoc Committee – Saadat
- i. Chair Saadat reviewed the scholarship update in the board agenda packet, thanked board members who reviewed scholarship applications, and encouraged all board members to consider participating in the future.
- E. Resource Development Ad hoc Committee – McGuigan
- i. Chair McGuigan reported on the sponsorship solicitation success for the Community Leaders Breakfast and reported that the committee is going to continue to support board members with solicitations and will be shifting focus to the year-end giving campaign.
 - ii. Associate Director Fishinger responded to board members' questions about the key to her success in fundraising, emphasizing the importance of centering student stories and building relationships.

IX. ANNOUNCEMENTS AND MEETING AND EVENT CALENDAR REVIEW

Donor Appreciation Event (Oceanside Campus: 1 Barnard Dr.)

Wednesday, December 3, 2025
 Foundation Board Reception: 5:30 p.m.
 Donor Reception: 6:00 p.m.
 Concert: 7:30 p.m.

Next Resource Development Committee Meeting (Zoom)

Monday, December 1, 2025 at 2:00 – 2:45 p.m.

Next Grants & Scholarships Committee Meeting (Oceanside Campus: 1 Barnard Dr. & Zoom)

Tuesday, January 20, 2026 at 2:00 – 3:00 p.m.

Next Governance and Nominations Committee Meeting (Oceanside Campus: 1 Barnard Dr.)

Tuesday, January 27, 2026 at 2:00 – 3:00 p.m.

Next Finance Committee Meeting (San Elijo Campus)

Tuesday, February 10, 2026 at 2:00 – 3:30 p.m.

Next Executive Committee Meeting (San Elijo Campus)

Tuesday, February 10, 2026 at 3:45 – 5:00 p.m.

Next Quarterly Board Meeting (Oceanside Campus: 1 Barnard Dr.)

Tuesday, February 24, 2026 at 3:00 – 5:00 p.m.

Next Audit Committee Meeting (San Elijo Campus)

Tuesday, May 19, 2026 at 1:00 – 1:30 p.m.

X. POSSIBLE FUTURE AGENDA ITEMS

XI. ADJOURNMENT

The meeting was adjourned at 5:00 pm.

Janice Kurth

[Janice Kurth \(Feb 28, 2026 15:13:30 GMT+1\)](#)

Janice Kurth
 President

SS

[Shannon Stubblefield \(Mar 2, 2026 14:44:07 PST\)](#)

Shannon Stubblefield
 Executive Director










2025.11.18 MiraCosta College Foundation Quarterly Board Meeting Minutes

Final Audit Report

2026-03-02

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