



## MIRACOSTA COLLEGE FOUNDATION BOARD GOVERNANCE AND NOMINATIONS COMMITTEE MEETING

### MINUTES OF THE REGULAR MEETING

**April 15, 2025**

***Approved August 5, 2025***

#### **I. CALL TO ORDER**

The MiraCosta College Foundation Governance and Nominations Committee met in open session on Tuesday, April 15, 2025 in Room 1131 on the San Elijo Campus (3333 Manchester Ave, Cardiff, CA 92007). The meeting was live-streamed and recorded on Zoom. Chair Stillinger called the meeting to order at 2:29 p.m.

#### **II. ROLL CALL, WELCOME, INTRODUCTIONS**

##### **Committee Members Present:**

Hema Crockett                      Amy McNamara                      Val Saadat                      Denise Stillinger

##### **Committee Members Absent:**

Alma Flores                      Diane Mills                      Sharon Wiback

##### **Staff Present:**

Elizabeth Lurenana                      Shannon Stubblefield

#### **III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA**

None

#### **IV. CHANGES IN AGENDA ORDER**

"Board Prospects" item was moved before "Gap Analysis."

#### **V. APPROVE MEETING MINUTES – Action Required**

- A. By motion of Committee Member Saadat, seconded by Committee Member Crockett, the minutes of the regular meeting of January 28, 2025 were approved as presented.

Vote:                      4/0/03  
Aye:                      Flores, McNamara, Saadat, Stillinger  
Nay:                      None  
Abstain:                      None  
Absent:                      Flores, Mills, Wiback

#### **VI. COMMITTEE REPORT(S)**

##### **A. Governance and Nominations**

- i. VP/ED Stubblefield and committee members discussed a goal of bringing on 4 to 6 new board members in FY25/26 and reported on current board prospects who are scheduled to come to campus for a tour on May 13 from 1:00 – 2:30 p.m.
  - a. If other committee members have board prospects they can contact staff to have them join the tour.
  - b. The committee reviewed the gap analysis document and considered where board prospects would fit into the highlighted gaps.
  - c. VP/ED Stubblefield reported on the President's Reception, the success of bringing people onto campus to raise awareness, and the connections made at the event. Staff plans to vary the location and time of future similar events.

- Committee Member Crockett recommended having a short clip of President/Superintendent Cooke speaking at Commencement to use for prospecting.
- ii. Calendar
  - a. VP/ED Stubblefield and Chair Stilling reviewed the End of Year Celebration Events and Meeting Calendar for FY25/26 and asked board members to RSVP to Staff Member Lurenana.

## **VII. ANNOUNCEMENTS, MEETING AND EVENT CALENDAR REVIEW**

### **Next Governance and Nominations Committee Meeting** (San Elijo Campus)

Tuesday, August 5, 2025 at 2:00 – 3:00 p.m.

### **Next Audit Committee Meeting** (San Elijo Campus)

Tuesday, April 22, 2025 at 1:00 – 1:30 p.m.

### **Next Finance Committee Meeting** (San Elijo Campus)

Tuesday, April 22, 2025 at 2:00 – 3:30 p.m.

### **Next Executive Committee Meeting** (San Elijo Campus)

Tuesday, April 22, 2025 at 3:45 – 5:00 p.m.

### **Next Quarterly Board Meeting** (Oceanside Campus)

Tuesday, May 6, 2025 at 3:00 – 6:00 p.m.

## **VIII. FUTURE AGENDA ITEMS**

## **IX. ADJOURNMENT**

The meeting adjourned at 2:53 p.m.



Hema Crockett (Aug 6, 2025 16:30:08 PDT)

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Hema Crockett  
Committee Chair



Shannon Stubblefield (Aug 7, 2025 06:39:42 PDT)

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Shannon Stubblefield  
Executive Director










# 2025.04.15 MCC Foundation Governance & Nominations Committee Minutes

Final Audit Report

2025-08-07

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