



FOUNDATION

MIRACOSTA COLLEGE FOUNDATION BOARD

EXECUTIVE COMMITTEE MEETING

Tuesday, February 16, 2021, 3:00 p.m. – 4:00 p.m.

Zoom Video Conference

Join Zoom Meeting
<https://miracosta-edu.zoom.us/j/92252128497?pwd=aFJXSFN0VWtvRnFZRvFHcE14TUxpdz09>
Meeting ID: 922 5212 8497
Passcode: 620611
One tap mobile +16699006833,,92252128497#,,,,*620611# US (San Jose)
Dial by your location +1 669 900 6833 US (San Jose)
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MINUTES

I. CALL TO ORDER

Chair, Babiarz called the meeting to order at 3 p.m.

II. ROLL CALL, WELCOME and INTRODUCTIONS

Committee members present:

Committee members absent:

Julie Ames
Alec Babiarz
Bruce Bandemer
Raye Clendening
Janice Kurth
Dave McGuigan
Sudershan Shaunak

Staff Present:

Executive Director, Cynthia Rice
Interim Associate Director, Development, Caleb Rainey
Foundation Specialist/Board Support, Dee Jaykus

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

None



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V. APPROVE MEETING MINUTES

Regular meeting November 17, 2021- **Action**

By motion made by Committee member Shaunak and seconded by Committee member McGuigan, the minutes of the regular meeting of November 17, 2021 were approved.

Vote: 7/0

Aye: Ames, Babiarz, Bandemer, Clendening, Kurth, McGuigan, Shaunak

Absent: None

Abstentions: None

VI. PRESENTATION(S):

None

VII. COMMITTEE UPDATES (information items and updates on activities since the last meeting)

A. Executive Committee

Chair, Babiarz reported that board member Karen Wilson resigned due to family matters.

Babiarz reported the committee reviewed the progress of the SMART goals and recommends that the 4th SMART goal be placed on the full board agenda.

B. Finance Committee

Chair, Bandemer reported the finance committee approved the key performance indicators. Our investment returns have been outstanding with an increase of 2.7 million. The Foundation's assets are 21 million.

The delay of the audit and presenting to the board for approval of the audit report is outside the boundaries of the bylaws and voted to allow the exception due to the circumstances of the State delaying the District audit which delayed the Foundation audit. The committee voted unanimously to allow the exception.

The finance committee reviewed the gift acceptance policy and provided a few suggestions.

C. Governance & Nominations Committee

Chair, Shaunak reported the governance and nominations committee has approved the board manual with a few minor adjustments. The manual is currently on the Foundation website.

There are two nominees (Kimberly Troutman and Barry Johnson) advancing for a vote. The new officers will be voted on at the February 23, 2021 regular Foundation board meeting.



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The slate of officers will need to be presented at the full board meeting on May 18, 2021 to start July 1, 2021, the start of the Foundation fiscal year.

There was a special meeting called to discuss potential corporate positions on the board. Board member L'Heureux suggested, and the committee agreed, to hold off on any decisions until the new Associate Vice President/Executive Director is hired.

D. Audit Committee Ad hoc Committee

No report

E. Comprehensive Campaign Ad hoc Committee

Chair, McGuigan reported that the campaign is going well. The focus right now is on corporations and foundations. We are prospecting for new potential donors and exploring ways that we can generate and receive greater value.

F. Innovation Grants and Scholarships Ad hoc Committee

Rice reported that all of the funding was awarded and are being utilized by the awardees.

G. MM Oversight Ad hoc Committee

Representative and Board President, reported there are 44 projects of which 5 are completed. 19 projects are not started and 20 of the projects are started. The new STEM monument is completed. Construction at San Elijo has begun on the student services building. Oceanside campus the storm drain was completed, and construction for the new Health and Wellness Hub and Student Services has begun.

VIII. PROPOSE AND DISCUSS AGENDA ITEMS FOR UPCOMING BOARD MEETING

None

IX. ANNOUNCEMENTS, MEETING AND EVENT CALENDAR REVIEW

Next Board meeting Tuesday, February 24, 2021 – **Zoom**

See attached for future meeting dates

X. FUTURE AGENDA ITEMS

None

XI. ADJOURNMENT

Chair, Babiarz adjourned the meeting at 3:45 p.m.



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- * **ITEMS ON THE AGENDA:** Members of the audience may address the Foundation Board Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. Non-English speakers utilizing a translator will have six (6) minutes to directly address the Committee.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Foundation Board Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the Foundation. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the committee may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. The committee may also limit the total amount of time for public comment on a particular topic to fifteen (15) minutes.

DECORUM: Decorum requires members of the public to observe order at committee meetings. Speakers shall speak to the issues, and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the Foundation Board Committee. The presiding officer has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any lawfully authorized assembly or meeting.

Foundation Committee meetings are held in meeting rooms that are accessible to those with mobility disabilities. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the board assistant, 760.795.6645, 760.757.2121, extension 6645, or 619.755., extension 6645. The California Relay Service is available by dialing 711 or 800-735-2929 or 800-735-2922.

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