



FOUNDATION

MIRACOSTA COLLEGE FOUNDATION BOARD

EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, November 9, 2021, 3:00 p.m. – 4:00 p.m.

One tap mobile: US: +16699006833

Meeting URL: [MiraCosta College Foundation Executive Committee Meeting](#)

Meeting ID: 974 1122 5223

Passcode: 268635

Join by Telephone

US: +1 669 900 6833

MINUTES

- I. **CALL TO ORDER** at 3:01pm Babiarz
Request consent to record meeting

- II. **ROLL CALL, WELCOME and INTRODUCTIONS**
 - A. **ROLL CALL – Quorum Requirements Met (Jaykus)**
 - i. **Committee Members Present:** Alec Babiarz, Bruce Bandemer, Raye Clendening, Denise Stillinger, Janice Kurth, Dave McGuigan
 - ii. **Committee Members Absent:** Julie Ames
 - iii. **Staff Support Present:** Peter Smits & Dee Jaykus

- III. **RESOLUTION – ACTION**
 - A. Adopt Resolution Authorizing Teleconferencing for Meetings Pursuant to AB 361
 - i. **ACTION**
 - (a) **Move to approve:** Clendening
 - (b) **Second:** Kurth
 - (c) **Further Discussion:** None
 - (i) **VOTE:**
 1. **Yes:** 6
 2. **No:** 0
 3. **Abstention:** 0
 - (d) **MOTION CARRIES**

- IV. **PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA**
 - A. NO PUBLIC COMMENTS



FOUNDATION

V. CHANGES IN AGENDA ORDER

- A. NO CHANGES TO AGENDA ORDER

VI. APPROVE MEETING MINUTES – ACTION

- A. Regular meeting September 21, 2021

i. **ACTION**

(a) **Move to approve:** *Clendening*

(b) **Second:** *Kurth*

(c) **Further Discussion:** *Stillingner*

(i) **Corrections:** VIII Section D – “accepting” spelling correction, add word “spend” to 3.5%, Section E – condense “committee would like to revive the Business Roundtable in some form.

(d) Recommendation to accept the minutes as amended.

(i) **VOTE:**

1. **Yes:** 6

2. **No:** 0

3. **Abstention:** 0

(e) MOTION CARRIES

VII. PRESENTATION(S):

- A. NONE

VIII. COMMITTEE UPDATES (Updates on activities since the last meeting)

- A. Executive Committee (*Babiarz*)

i. Smits & Jaykus working on “to-dos” from retreat

ii. Approved new Mission & Vision statement – get out to Board & Committee

iii. Need resolution to extend Alec’s term and then also Clendening & McGuigan in the future.

(a) Look for meeting notices for Board to vote on this language and the transition of new president.

- B. Finance Committee (*Bandemer*)

i. Andrew Maslick presented to FC. MiraCosta Foundation beat all other companies under \$100M and \$100-500M. Performing very well.

ii. Very happy with performance. Down in our Q1 but bouncing back well.

iii. Spending Policy to be voted on at February 22 General Board Meeting.

- C. Governance & Nominations Committee (*Stillingner*)

i. Approved language to amend language for the bylaws.

(a) **ACTION**

(i) **Move to approve:** Babiarz

(ii) **Second:** Clendening

(iii) **Further Discussion:** None

1. **VOTE:**

a. **Yes:** 6

b. **No:** 0

c. **Abstention:** 0

(iv) MOTION CARRIES

ii. Working to tighten up online board manual. Almost complete.



FOUNDATION

- iii. Looking to refresh list of Board candidates. Send names to Stillingner.
 - (a) Currently 19 Board Members with goal of 24 Board Members.
 - (i) Waiting for permanent VP of Institutional Advancement and online board manual.
 - (ii) Discussion on need for stronger language in bylaws for roles and responsibilities concerning commitment level of Board Members.
- D. Comprehensive Campaign Ad hoc Committee (*McGuigan*)
 - i. Goal to come back to EC on how we can enhance and create greater value through the Comprehensive Campaign. Waiting for permanent VP before lock in a new number for how much to raise, but can come up with a plan.
 - (a) Will send plan by mid-December.
 - ii. Discussion on stewardship matrix for thanking donors.
 - (a) Currently being revised to put back into operation.
- E. Audit Committee Ad hoc Committee
 - i. None
- F. Innovation Grants and Scholarships Ad hoc Committee (*Babiarz*)
 - i. Need to re-look at purpose and charter of this committee.
 - (a) Recommendation to wait until new VP in place.
 - ii. New committee chair is Valencia.
 - iii. Discussion: Staff to review and update list of Board Members.
 - (a) All correspondence to Board Members should go through Foundation office.
- G. MM Oversight Ad hoc Committee (*Babiarz*)
 - i. When budget was reconstituted, the District is taking over some funding of previous MM Bond projects. MM Bond still within \$250M and District is taking on additional \$45-50M.
 - (a) Better update by February 15, 2022.

IX. ANNOUNCEMENTS, MEETING AND EVENT CALENDAR REVIEW

Next Board Meeting 3 – 5 p.m., Tuesday, February 22, 2022

Next Executive Committee meeting 3 – 4 p.m. Tuesday, February 15, 2022

Special Meeting coming up- keep an eye out for that.

**As Covid-19 restrictions are lifted, meetings may be in person*

X. FUTURE AGENDA ITEMS

A. No future agenda items.

XI. ADJOURNMENT at 3:42pm

* **ITEMS ON THE AGENDA:** Members of the audience may address the Foundation Board Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. Non-English speakers utilizing a translator will have six (6) minutes to directly address the Committee.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Foundation Board Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the Foundation. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the committee may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of



FOUNDATION

the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. The committee may also limit the total amount of time for public comment on a particular topic to fifteen (15) minutes.

DECORUM: Decorum requires members of the public to observe order at committee meetings. Speakers shall speak to the issues, and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the Foundation Board Committee. The presiding officer has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any lawfully authorized assembly or meeting.

Foundation Committee meetings are held in meeting rooms that are accessible to those with mobility disabilities. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the board assistant, 760.795.6645, 760.757.2121, extension 6645, or 619.755.5155, extension 6645. The California Relay Service is available by dialing 711 or 800-735-2929 or 800-735-2922.

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Foundation Board in advance of their meetings may be viewed at the Office of Institutional Advancement, 1 Barnard Drive, Oceanside, California, 92056 or by clicking on the Foundation website at <http://foundation.miracosta.edu/agendas>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact, board assistant, at 760.795.6645 or by e-mail at foundation@miracosta.edu.