



**MIRACOSTA COLLEGE FOUNDATION BOARD  
REGULAR MEETING**

**Tuesday, May 17, 2022 3:00-5:00pm**

Zoom Video Conference

[Zoom Meeting Link](#)

**Meeting ID: 918 2269 7816**

**Mobile connect Number +16699006833,,91822697816#**

**Dial by your location +1 669 900 6833 US (San Jose)**

**NOTE: If joining by phone only - please identify yourself during roll call.**

**Board of Directors Members:**

Matthew Adams, Julie Ames, Alec Babiarz, Bruce Bandemer, Bill Cardoso,  
Raye Clendening, Jimmy Figueroa, Barry Johnson, Janice Kurth, Hap L'Heureux, David McGuigan, Karen Pearson,  
Sudershan Shaunak, Tim Snodgrass, Denise Stillinger, Kimberly Troutman, Val Warner-Saadat, Sharon Wiback

**Staff Support:**

Shannon Stubblefield, Elizabeth Lurenana, Charity Singleton, Tori Fishinger, Peter Smits

**AGENDA**

**MiraCosta College Foundation Mission:**

*Promote the benefits of MiraCosta College and secure resources that transform lives.*

**MiraCosta College Foundation Vision:**

*Educational opportunities for all.*

**I. CALL TO ORDER**

*Request consent to record the meeting*

**II. ROLL CALL, WELCOME, INTRODUCTIONS**

**III. TELECONFERENCING MEETINGS – Action Required**

- A. Approve Continued Observance of Resolution Authorizing Teleconferencing for Meetings Pursuant to AB 361

**IV. APPROVE MEETING MINUTES (15 mins.) – Action Required**

- A. Regular Meeting Minutes of May 18, 2021; Regular Meeting and Retreat Minutes of October 26, 2021; Special Meeting Minutes of January 25, 2022 (Single Action)
- B. Regular Meeting Minutes of February 22, 2022

**V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA**

**VI. CHANGES IN AGENDA ORDER**

**VII. PRESENTATION(S) (15 mins.)**

- A. Foundation Money Flow Explanation (Bandemer/Babiarz)

**VIII. COLLEGE UPDATES (45 minutes)**

- A. Office of the Superintendent/President – Superintendent/President
- B. Board of Trustees – Trustee
- C. Administrative Services – Vice President of Administrative Services

- D. Institutional Advancement – Vice President of Institutional Advancement
- E. MM Bond Oversight – Foundation Board Representative

**IX. COMMITTEE, AD HOC AND TASK FORCE REPORTS (40 minutes)**

- A. Executive Committee
  - 1. Bessie Chin
  - 2. Conversations with Board Members
- B. Finance Committee
  - 1. Review & Approve FY21/22 Q3 Financial Statements **(Action Required)**
  - 2. Review FY 21/22 Operating Budget
  - 3. Review & Approve FY 22/23 Operating Budget **(Action Required)**
  - 4. Review & Approve FY 22/23 Endowment distributions **(Action Required)**
- C. Governance & Nominations Committee
  - 1. Review Code of Conduct/Conflict of Interest Policy **(Action Required)**
  - 2. New Board Member Candidate Vote, Melissa Latifi **(Action Required)**
- D. Comprehensive Campaign Ad hoc Committee
  - 1. Board Member Surveys
- E. Audit Committee
  - 1. Review & Approve Audit Report FY 20/21 done by Eide Bailly **(Action Required)**
- F. Innovation Grants and Scholarships Ad hoc Committee

**X. ANNOUNCEMENTS AND MEETING AND EVENT CALENDAR REVIEW (5 minutes)**

- A. FY 22/23 Meeting Calendar is attached

**Next Governance and Nominations Meeting**

Tuesday, July 26, 2022 at 2:00 – 3:00 p.m.

**Next Finance Committee Meeting**

Tuesday, August 2, 2022 at 1:00 – 2:30 p.m.

**Next Executive Committee meeting**

Tuesday, August 2, 2022 at 3:00 – 4:00 p.m.

**Next Foundation Board Meeting**

Tuesday, August 16, 2022 at 3:00 – 5:00 p.m.

- B. “Meet, Greet & Mingle” on June 4, 2022 at 3:30 p.m.

**XI. POSSIBLE FUTURE AGENDA ITEMS**

**XII. ADJOURNMENT**

\* **ITEMS ON THE AGENDA:** Members of the audience may address the Foundation Board on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board.

**ITEMS NOT ON THE AGENDA:** Members of the audience may address the Foundation Board on any topic not on the agenda so long as the topic is within the jurisdiction of the Foundation. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for public comment on a particular topic to fifteen (15) minutes.

**DECORUM:** Decorum requires members of the public to observe order at board meetings. Speakers shall speak to the issues, and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the Foundation Board. The presiding officer has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of

the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any lawfully authorized assembly or meeting.

Foundation Board meetings are held in meeting rooms that are accessible to those with mobility disabilities. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the board assistant, 760.795.6645, 760.757.2121, extension 6645, or 619.755.5155, extension 6645. The California Relay Service is available by dialing 711 or 800-735-2929 or 800-735-2922.

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Foundation Board in advance of their meetings may be viewed at the Office of Institutional Advancement, 1 Barnard Drive, Oceanside, California, 92056 or by clicking on the Foundation website at <http://foundation.miracosta.edu/agendas>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the, board assistant, at 760.795.6645 or by e-mail at [foundation@miracosta.edu](mailto:foundation@miracosta.edu)