



FOUNDATION

MIRACOSTA COLLEGE FOUNDATION BOARD

GOVERNANCE AND NOMINATIONS COMMITTEE
MEETING

Tuesday, February 9, 2021 2 to 3 p.m.
Zoom Video Conference

<https://miracosta-edu.zoom.us/j/96637115804?pwd=eFRlQUc1WHBKM1ZQYXdxMjc2NzNJQT09>

One tap mobile +16699006833,,96637115804#,,,,*064460# US (San Jose)

Dial: +1 669 900 6833 US (San Jose)

Meeting ID: 966 3711 5804

Passcode: 064460

MINUTES

I. CALL TO ORDER

Chair, Shaunak started the meeting at 2:07 pm

II. ROLL CALL, WELCOME, INTRODUCTIONS

Request consent to record meeting

Committee Members present:

Stephen "Hap" L'Heureux (4:10pm)

Val Sadaat

Sudershan Shaunak

Denise Stillinger (2:39pm)

Sharon Wiback

Committee Members absent:

Janet Wennes

Staff present:

Executive Director, Cynthia Rice

Foundation Specialist, Dee Jaykus

Development Specialist, Addison Breese

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None

IV. CHANGES IN AGENDA ORDER

None



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V. APPROVE MEETING MINUTES (action item)

Regular meeting November 10, 2020

By motion made by Committee member Wiback, and seconded by Committee member L'Heureux, the minutes of the regular meeting of November 10, 2020 were approved.

Vote: 5/0

Aye: L'Heureux, Sadaat, Shaunak, Stillinger, Wiback

Abstentions: none

Absent: Wennes

VI. DISPOSTION AND POSTING OF FOUNDATION MANUAL

- A. The committee discussed the sequence of the table of contents and provided staff guidance on :
 - i. Include a brief description of the standing committees at Table content #7 (taken from the Bylaws)
 - ii. Specifying the Year of the Strategic Plan goals at content #9
 - iii. MCCF Evaluation report by Sue Kubik – Reference the name of the report. Do not reference date – appears outdated
 - iv. Board Members and Officers E &O Certificate of liability Insurance
 - v. Keeping the board roster updated on a regular basis

- B. Link to the manual on the Foundation website is:

Jaykus notified that the below link will take the board members directly to the manual on the Foundation website.

 - i. <https://foundation.miracosta.edu/foundation/who-we-are/docs/board-manuel.pdf>

VII. PRESENTATION(S)

None

VIII. COMMITTEE REPORT(S)

- A. Governance and Nominations
 - i. **Progress on seating new board members per Smart Goals**

Currently 21 members on the board. Goal is to have 25 by Fiscal Year end (June 30, 2021). Rice shared Selection Process Flow Chart
 - ii. **Approve new Board members to be installed 2/23/21 (list attached) – ACTION**

By motion made by Committee member Wiback, and seconded by Committee member Stillinger, new board members Barry C. Johnson and Kimberly Troutman were approved to be installed and presented to the Board.

Vote: 5/0

Aye: L'Heureux, Sadaat, Shaunak, Stillinger, Wiback

Abstentions: none

Absent: Wennes
 - iii. Presentation of prospective candidates
Rice to send email to candidates



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IX. ANNOUNCEMENTS, MEETING AND EVENT CALENDAR REVIEW

Next Finance Committee meeting – Tuesday, February 16, 2021 – 1:30pm

Next Executive Committee meeting – Tuesday, February 16, 2021 – 3pm

Next Foundation Board meeting – Tuesday, February 23, 2021 – 3pm

See attached meeting and events calendar for future dates

X. FUTURE AGENDA ITEMS

Special meeting to be held February 24, 2021 4pm for presentation from Caleb Rainey on cultivating corporations for potential roles on the board.

XI. ADJOURNMENT

Chair, Shaunak adjourned the meeting at 3pm.

*** ITEMS ON THE AGENDA:** Members of the audience may address the Foundation Board Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. Non-English speakers utilizing a translator will have six (6) minutes to directly address the Committee.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Foundation Board Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the Foundation. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the committee may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. The committee may also limit the total amount of time for public comment on a particular topic to fifteen (15) minutes.

DECORUM: Decorum requires members of the public to observe order at committee meetings. Speakers shall speak to the issues, and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the Foundation Board Committee. The presiding officer has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any lawfully authorized assembly or meeting.

Foundation Committee meetings are held in meeting rooms that are accessible to those with mobility disabilities. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the board assistant, 760.795.6645, 760.757.2121, extension 6645, or 619.755.5155, extension 6645. The California Relay Service is available by dialing 711 or 800-735-2929 or 800-735-2922.

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Foundation Board in advance of their meetings may be viewed at the Office of Institutional Advancement, 1 Barnard Drive, Oceanside, California, 92056 or by clicking on the Foundation website at <http://foundation.miracosta.edu/agendas>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dee Jaykus, board assistant, at 760.795.6645 or by e-mail at djaykus@miracosta.edu.